The Board of Fire and Police Commission
Regular Meeting Minutes

MEETING DATE – Tuesday, May 13, 2025, at 9:00 a.m. in City Hall, Conference Room 209, 730 Maine St, Quincy, IL 62301.

ATTENDANCE-

- PRESENT IN PERSON: Commissioner Barry Cheyne (Chair), Commissioner Mike McLaughlin, and Commissioner Angela Caldwell (joined at 9:02 am), and Commission Secretary Kerker. Legal Counsel Ryan Schnack joined the meeting at 9:28 am. The meeting was recorded.
- MEDIA PRESENT: None
- ALDERMEN PRESENT: None
- PUBLIC: None

PUBLIC COMMENTS - None.

APPROVAL OF MINUTES

- The Commissioners reviewed the April 8, 2025, regular session minutes. Cheyne moved to approve. Caldwell 2nd. Motion carried.
- The Commissioners reviewed the April 8, 2025, executive session meeting minutes. Cheyne moved to approve. Caldwell 2nd. Motion carried.

CORRESPONDENCE

- Cheyne motioned to approve payment to Schmiedeskamp for services David Penn provided for No. 5 (Police Officer Zach Tuley) in the amount of $231. Second by Caldwell. Motion carried.
- Cheyne motioned to approve payment to COPS & Fire Personnel Testing Service to pay Invoice #1296 totaling $1,390. for the Quincy Police Department (QPD) Written Promotional Exam (Lt-6, Sgt-10) and Invoice #1297 totaling $1,910. for the Quincy Fire Department (QFD) Written Promotional Exam (Asst. Chief-3, Captain-6, Lieutenant-8, and $335. for travel expenses. Both invoices totaled $3,300. Second by Caldwell. Motion carried.
- Cheyne motioned to approve the Fire and Police Selection, Inc., police officer testing terms and conditions. Second McLaughlin. Motion carried.
- Cheyne motioned to approve the QFD promotional lists for Lieutenant, Captain, and Assistant Chief effective May 13, 2025. Second McLaughlin. Motion carried.
- Cheyne motioned to approve the QPD promotional list for Lieutenant and Sergeant effective May 13, 2025. Second McLaughlin. Motion carried.
- Cheyne motioned to approve the change in the next BFPC meeting to be held on June 3, 2025. Second Caldwell. Motion carried.
- Cheyne motioned to approve the QPD and QFD promotional testing score sheets as final. McLaughlin second. Motion carried.

Cheyne moved to suspend and enter into Police and Fire executive session at 11:20 am. regarding personnel matters pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1). Caldwell seconded. Motion carried.

Cheyne moved to end executive session and resumed regular session at 11:22 am. pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1). Caldwell seconded. Motion carried.

Attendees: Commissioners Cheyne, McLaughlin, and Caldwell, Secretary Kerker, Chief Adam Yates, and Legal Counsel Ryan Schnack. Legal Counsel Ryan Schnack departed the meeting at 10:37 am.

QPD Police Chief Adam Yates joined the meeting at 9:16 am.

- Chief Yates provided an update on his monthly report.
- Chief Yates advised that Power Engage will be starting soon. This will allow citizens to provide feedback on their interactions with officers on criminal damages, thefts, etc. The information will be relayed to officers.

- The Commission 2017 ordinance was briefly discussed. Chief Yates did not have an opportunity to review this before the meeting and will provide input in the next week.
- Chief Yates advised over $300,000 had to be cut from the police department's current budget. They still hope to have another K9 officer, but he has not spoken with Mayor Moore regarding this. One vehicle was cut from the budget.
- Recruiting and retention initiatives were discussed. Chief Yates advised he recently reached out to Sergeant Hollensteiner regarding having recruiting being a part of the June Beat Meeting, having a booth at the Juneteenth Festival, that the police department's website is now appealing, and he has been working with Rachel Hansen at QU. It was decided to keep this on the agenda and to continue to discuss.
- The Explorer Program was discussed and Chief Yates provided the details of this discussion.
- Chief Yates advised that the union negotiations will be starting over due to several factors.
- Chief Yates departed the meeting at 10:47 am.

QFD Fire Chief Steve Salrin joined the meeting at 10:48 am.

- Chief Salrin provided an update on his monthly report.
- Chief Salrin advised that an employee who planned on retiring may work for the IT Department. This would be a loss to the fire department.
- Chief Salrin advised that the dress code will be modified soon, that firefighters will be wearing t-shirts with the QFD logo in it. This will end up saving the city money.
- Chief Salrin said over $300,000 had to be cut from the fire department's current budget.
- Chief Salrin advised Julie Beebe's replacement is Erin Austin. They are hoping to fill what was formerly her clerical position of administrative assistant in the near future.
- Chief Salrin provided an update on the background investigation status of firefighter candidates. Brumbaugh and Manion are finished and sent to the QPD.
- Chief Salrin advised that the two new recruits are back from the academy.
- Chief Salrin relayed additional information regarding the ordinance modification for both police and fire. He requested that they be separated to have police language in one portion of the ordinance and fire language in the other part of the ordinance for ease of reference.

OLD BUSINESS:

- Cheyne went over the suspense report, no updates required.
- Records Retention – Secretary Kerker provided an update and will send Chairman Cheyne an updated list for his review and signature. This excludes executive session minutes, which Secretary Kerker will be reaching out to the State of IL regarding this. Both the physical file and the files on the i-Cloud will be removed for those who are approved by the IL State Archives.

NEW BUSINESS:

- The Commission structure was discussed. Cheyne recommended to think about restructuring and discuss again next month.

Cheyne made a motion to conclude the Board of Fire and Police Commission meeting at 11:40 a.m. Second Caldwell. Motion carried.

Respectfully submitted,
Jennifer Kerker, Secretary
Board of Fire & Police Commission
Audio dated 05.13.25