The Board of Fire and Police Commission
Regular Meeting Minutes

MEETING DATE – Tuesday ,January 14, 2025 at 9:02 am in City Hall, Conference Room 209, 730 Maine St, Quincy, IL 62301.

ATTENDANCE-

- PRESENT IN PERSON: Commissioner Barry Cheyne (Chair), Commissioner Mike McLaughlin, and Jennifer Kerker (Secretary). Commissioner Angela Caldwell arrived at 9:04 am. Ryan Schnack, (BFPC Legal Advisor) is in court, but will call in at some point during the meeting.
- MEDIA PRESENT: None
- ALDERMEN PRESENT: None
- PUBLIC: None

PUBLIC COMMENTS - None.

APPROVAL OF MINUTES

- The Commissioners reviewed the December 10, 2024 regular session minutes. Cheyne moved to approve. McLaughlin 2nd. Motion carried.
- The Commissioners reviewed the December 17, 2024 special meeting regular session minutes. Cheyne moved to approve. McLaughlin 2nd. Motion carried.
- The Commissioners reviewed the December 10, 2024 executive session meeting minutes. Cheyne moved to approve. McLaughlin 2nd. Motion carried.
- The Commissioners reviewed the December 17, 2024 executive session meeting minutes. Cheyne moved to approve. McLaughlin 2nd. Motion carried.

CORRESPONDENCE

- Invoice from Florissant Psychological for police candidate Abin Cherian $450. Motion by Cheyne. Second McLaughlin. Motion carried.
- Two invoices from Schmiedeskamp for Hickey investigation ($525.) for Tuley investigation ($861.) totaling $1,386. Motion by Cheyne. Second McLaughlin. Motion carried.
- Reimbursement for Commissioner Cheyne for $48.21 for purchasing items for promotional assessments and the upcoming Fire Chief assessment. Motion by McLaughlin. Second Caldwell. Motion carried.
- Budget: $13,725. will be added to the Commission budget line item 31-05 per Commissioner Cheyne. This was approved by city council and additional funding to support the fire chief assessment.

Cheyne moved to suspend and enter into Police and Fire executive session at 9:16 am. regarding personnel matters regarding the Open Meetings Act of 5 ILCS 120/2(c)(1) and Litigation Matters Pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(11). Second by McLaughlin. Motion carried.

Cheyne moved to end executive session and resumed regular session at 9:29 am, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1). McLaughlin second. Motion carried.

Attendees: Commissioners Cheyne, McLaughlin, and Caldwell, Chief Adam Yates, Deputy Chief Mike Tyler, Legal Counsel Ryan Schnack (via cell phone), and Commission Secretary Jennifer Kerker for resumption of the regular meeting session.

Quincy Police Department (QPD) Police Chief Adam Yates

- Police Chief Yates provided an overview of his December monthly report.
- Chief Yates explained the vehicle impound ordinance to be enforced starting on March 1st.

- Chief Yates provided an update on the proposed Chaddock resource police officer position. Chief Yates has provided the mayor with justification for this position to include Chaddock's willingness to partially fund the position. Funding for the position will be included in his fiscal year budget proposal.
- Regarding staffing, Chief Yates advised it is most likely safe to say to prepare for one retirement, Officer Hermsmeier. Chief Yates said he will ask Officer Hermsmeier for an update as to the timing of his retirement.

Chief Yates and Deputy Chief Tyler departed the meeting at 10:06 am.

Chief Bernie Vahlkamp arrived at 10:12 am.

Quincy Fire Department (QFD) Fire Chief Bernie Vahlkamp

- Chief Vahlkamp provided details regarding his monthly report.
- Chief Vahlkamp said he has been spending quite a bit of time working on transitioning department policies and procedures to Lexipol.
- Chief Vahlkamp relayed that he worked on budget reductions and impact statements.
- Chief Vahlkamp provided information regarding the Quincy Regional Airport and responses from the QFD.

Chief Vahlkamp departed the meeting at 10:48 am.

OLD BUSINESS:

- Cheyne went over the suspense report, no updates required.
- Laptop Conversion – Secretary Kerker advised there is no update.

NEW BUSINESS:

- Records Retention – Secretary Kerker provided input regarding retaining electronic files, including executive session minutes, etc. Cheyne recommended reviewing executive session meetings every six months as is the current procedure. Regarding archives, Cheyne requested making a list of invoices, etc. and make a suspense to add to the list. Regarding electronic files, Cheyne recommended a spreadsheet listing all items to archive.
- Cheyne made a motion to approve the revised draft Rules and Regulations. Second by Caldwell. Motion carried.
- Cheyne made a motion to publish a public notice for the revised Rules and Regulations in the Quincy Herald Whig newspaper. Second Caldwell. Motion carried.
- Cheyne made a motion to approve the updated police officer candidate list. Second Caldwell. Motion carried.
- Cheyne made a motion to retain all executive minutes and seal them. Second Caldwell. Motion carried.
- Cheyne made a motion to accept the notice of additional charges and hearing for Officer Zach Tuley. Second Caldwell. Motion carried.
- The Board discussed the upcoming Fire Chief selection process, anticipated candidate updates from the Illinois Fire Chiefs Association and the logistics required to support fire chief candidate visits, February 2-4, 2025.

Cheyne made a motion to adjourn the Board and Fire Police Commission regular session meeting on Tuesday, January 14, 2025, at 11:27 am. Second Caldwell. Motion carried.

Respectfully submitted,
Jennifer Kerker
Secretary, Board of Fire & Police Commission
Audio dated 01.14.25