



City of Quincy

Department of Utilities & Engineering

AGENDA

Utilities Committee Meeting

Thursday, May 7, 2026 - 4:00 p.m.

Quincy City Hall - 730 Maine Street

1. Approval of Minutes
2. Public Comment (3-minute limit)
3. Utility Fund Financial Update
4. Payment of Bills
5. New Business
 - Water Fund*
 - Operating Report
 - Water Meter Purchase Approval
 - Annual Chemical Purchase Review and Approval
 - WTP Pump Station Intake Valve Replacement Project Bid Review & Approval
 - Late Additions – Water (no approvals that do not require a council vote)
 - Sewer Fund*
 - WWTP Report
 - WWTP Solar Project RFP Review and Approval
 - Late Additions – Sewer (no approvals that do not require a council vote)
6. Adjournment



Utilities Committee Meeting Minutes

March 5, 2026

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, March 5, 2026, at Quincy City Hall. Members present were Alderman Dave Bauer, Alderman Greg Fletcher, John Mast, and Dan Cook. Director of Public Works Jeffrey Conte, Alderman Glen Ebbing, Director of Operations Dan Brink, John Schaefer, Brian Koch, and Theresa Alford were also present.

Approval of Minutes

John Mast, seconded by Alderman Fletcher, moved the minutes from the February 5, 2026, meeting be approved as distributed. Motion Carried.

Public Comment

No one was present for comment.

Utility Fund Financial Update

Jeffrey Conte presented the financial information for the month ending on February 28, 2026. Expenses for both the Water and Sewer Funds remain under budget. Both funds exceed projected revenue.

Payment of Bills

The Director of Public Works presented the following invoices for approval:

- Hawkins, Inc. in the amount of \$20,775.00 for the purchase of polymer

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Cook/Mast Motion Carried

Fiscal Year 2026/2027 Budget

Conte discussed the projections for the FY27 fiscal year budget. The budget includes proposed water and sewer rate increases annually between FY 2027 and FY 2035. For the fiscal year beginning on May 1st, residential customers residing within the City limits would pay the following:

- **Water Demand Charge FY27 - \$21.00 per month (\$1.00 increase)**
- **Water Consumption Charge FY27 - \$3.00 per unit used (\$0.21 increase)**
- **Sewer Demand Charge FY27 - \$11.00 per month (\$1.00 increase)**
- **Sewer Consumption Charge FY27 - \$2.97 per unit used (\$0.14 increase)**

Action: Recommendation to draft an Ordinance for the proposed rate increases for fiscal years 2027 through 2035 be sent to City Council for approval.

Motion: Cook/Fletcher Motion Carried

New Business

Water Fund

Operating Report

Conte presented the operating report for the water treatment and water distribution systems.

Hach Equipment Service Agreement

The Department proposes the renewal of its annual service contract for the maintenance and calibration of on-line analyzers at the Water Treatment Plant. Hach quoted a cost of \$22,002 for the annual contract.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Fletcher/Mast Motion Carried

Chemical Purchase Bid Review

The Department requested sealed bids for the purchase of one (1) truckload of Anhydrous Monosodium Phosphate which is used for the treatment of drinking water. Eight (8) bids were received. The low bid in the amount of \$3,196.35 per ton is from Sterling Water Technologies of Columbia, Tennessee.

Action: Send the low bid to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Mast/Cook Motion Carried

Water Distribution Stock Items

The Department requested quotes for the purchase of inventoried stock items used for the maintenance, repair, and installation of water mains and water service lines. Two (2) quotes were received. The low quote in the amount of \$47,181.00 is from Core and Main of Washington Illinois.

Action: Send the low quote to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Mast/Cook Motion Carried

Water Meter Purchase

The Department proposes the purchase of 1,500 residential water meters and 2 industrial flow water meters for installation in FY27. Midwest Meter quoted a price of \$483,525.00 for the purchase.

Action: Send the quote to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Mast/Cook Motion Carried

Sewer Fund

Waste Water Treatment Plant Report

Jeffrey Conte presented the monthly report to the Committee.

Jackson Street, 5th to 7th Street Reconstruction Bid Review

The Department requested sealed bids for the street reconstruction and replacement of utilities on Jackson Street between 5th and 7th Streets. Three (3) bids were received. Hood Construction submitted the bid in the amount of \$1,887,763. All bids were lower than the engineer's estimate.

Action: Send the low bid to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Cook/Mast Motion Carried

Street Sweeper Purchase

The Department proposes the purchase of a 2026 Schwarze A9 Monsoon street sweeper demo unit to replace the current unit that was purchased in 2017. The proposed purchase price from Woody's Municipal Supply is \$389,289.00. The purchase price is a Sourcewell contracted price.

Action: Send the proposal to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Cook/Mast Motion Carried

Adjournment

With no other items to discuss, the meeting was adjourned on a motion by John Mast.

Respectfully submitted,

Theresa Alford

March 6, 2026