



FRIENDS OF THE WASHINGTON THEATER, NFP

September 23 , 2025 at 5:15 p.m.

Present: Sharon Bartelt, Brian Durante, Signe Oakley, Brian Heinze, Brian Stitt, Linda Shultz, Ann Pfaffe, Kathi Dooley, Jim Lawrence

Absent: James Calef, Garris Brown, Paul Westerhoff

Meeting was called to order by President Brian Durante at 5:15 in the Washington Theater.

Approval of Minutes: No additions or corrections. Motion made by Heinze and seconded by Oakley. Motion carried.

Financial Report: Shultz supplied a financial report as of September 23 showing Savings Account balance of \$242,370.36, CD Balance of \$53,823.86 and Checking Account balance of \$6,037.71. Motion made by Heinze, seconded by Lawrence to approve the financial report. Motion carried.

COMMITTEE REPORTS:

Event Planning:

Sept 27 – Children’s Double Feature Children’s Museum will not be able to assist. Doors will open at 9:30 with movies beginning at 10:30 & 12:30. There will be NO admission fee. Concessions will be provided including hot dogs, apple slices and bags of chips, in addition to normal items. Setup will be on Friday, 9/26.

Oct 25 – Horror double feature –Doors open at 6:00 with 1st movie beginning at 7:00. \$10 entry fee, cash bar with a signature drink. A costume contest will be held with a \$100 prize for best costume.

Bldg & Grounds: Westerhoff emailed his report stating that the city will have to pay for the HVAC work by Air Specialist since they own the building and the Friends will reimburse them with a grant that has been approved.

Brown and Lawrence met with Watchfire and Optec to replace the current message board. Proposals were reviewed. Brown & Lawrence recommended Watchfire, which included a 10-year warranty (5 years on parts & service and 10 years on pads) and installation by Century Signs. Heinze made a motion to go with the purchase from Watchfire, seconded by Pfaffe and motion carried. There is a 5-7 week production time for the sign.

Membership: Stitt shared proposed messaging that would be sent out before the end of the year to encourage memberships and donations.

Adjournment: Motion made by Shultz & seconded by Lawrence to adjourn at 6:00 p.m.

NEXT MEETING: Tuesday October 28 at 5:15 p.m.at the theater