

Friends of the Washington Theater  
Minutes - January 28, 20225

The meeting was called to order at 5:17 p.m.

**Present:** Sharon Bartelt, Garris Brown, James Calef, Kathi Dooley, Brian Durante, Kayla Fuller, Brian Heinze, Signe Oakley, Amy Peters, Ann Pfaffe, Brian Stitt, and Paul Westerhoff.

Minutes from last meeting were approved. Durante motioned. Westerhoff second.

Financial report approved. Durante motioned. Westerhoff second.

**Old Business**

Brian Durante will be the next secretary. We need to do something to express our gratitude for Sue Allen before she leaves town.

Linda Shultz will be the next treasurer.

There was nothing to report for the River's Edge Tax Incentive.

**Marketing/Public Relations**

Jim Lawrence was not present. Nothing to report.

**Memberships**

Brian Stitt is the new membership chair. There is nothing to report, but he needs a current membership list.

**Staff Report - Amy Peters**

With regard to both the strategic plan and the appeal letter, we are waiting on a construction plan and a definitive event list. We are in a holding pattern at the moment.

**Building and Grounds**

Paul reviewed the preliminary plans with the board. We will need other Building and Grounds meetings.

Additional items:

1. Vinson and Sill will install the new toilets for \$100 per toilet.
2. Front doors need new bottom sweeps.
3. Discussed installing a counter top bar where the chairs are currently stored. We need to pare our chair inventory down to 300 of the chairs that are in the best condition.

4. We need to sell the carpet sections. Put them on FB market place. This needs to be done before the spring and any events.
5. No new updates on A/V equipment purchased.

### **Event Planning for 2025**

- See attached sheet for the list of preliminary proposals.
- 1. Family Friendly Movie: Saturday, April 12, 2025 - Doors open at 10:00 a.m. with the movie beginning at 11:00 a.m. - \$300-350 for licensing. No charge for tickets.
- 2. Movie Trivia Night: Saturday, May 3, 2025
- 3. Music Trivia for Probation Department: Wednesday, May 7, 2025
- 4. Awards Ceremony for Midsummer Arts Fair: Sunday, June 29, 2025
- 5. Music Trivia - same as per usual
- 6. Murder Mystery Night: some date in October. Brian Durante and Brian Heinze. Potentially involve Megan Buckley.
- 7. October movie - adult horror movie in place of RHPs this year. No date set.
- 8. Karaoke Night - ?

### **New Business**

USDA potential funding for \$99K. We are waiting on the paperwork

Kayla will follow up on info from the historical building specialist from Burlington, IA

Meeting was adjourned at 6:45 p.m. Next meeting Tuesday, February 25, 2025