



## FRIENDS OF THE WASHINGTON THEATER, NFP

August 26, 2025 at 5:15 p.m.

**Present:** Sharon Bartelt, Brian Durante, Signe Oakley, Brian Heinze, Paul Westerhoff, Brian Stitt, Linda Shultz, Garris Brown, Anne Pfaffe, Kathi Dooley, Jim Lawrence

**Absent:** James Calef

Meeting was called to order by President Brian Durante at 5:15 in the Washington Theater.

**Approval of Minutes:** No additions or corrections. Motion made by Oakley and seconded by Lawrence. Motion carried.

**Financial Report:** Shultz supplied a financial report as of August 26 showing Savings Account balance of \$210,828.65, CD Balance of \$53,823.86 and Checking Account balance of \$5,003.99. Motion made by Stitt, seconded by Westerhoff to approve the financial report. Motion carried. She also reviewed where we are against our 2025 budget. We have a lot to make up in revenue

### COMMITTEE REPORTS:

#### Event Planning:

**Sept 13 – Music Trivia** 7:00 – 10:00 Each Member need to supply 2 - \$10 gift cards . 20 tables have been filled so far. Still need 1 more expert.

**Sept 27 – Double Feature** Stitt talked with Amy at the Children's Museum during the meeting and they will supply a few items such as an Igloo. 1<sup>st</sup> movie at 10:00 a.m. followed by an hour for lunch, and the 2<sup>nd</sup> at 12:30. Suggested hot dogs, Motts apple juice and packaged fruit for lunch. Signe agreed to contact Kohl wholesale. Members need to arrive at 9:00 a.m. for setup.

**Oct 25 – Horror double feature –** Stitt reported Doors open at 6:00 with movies beginning at 7:00. There will be a bar and a costume contest

**Bldg & Grounds:** Westerhoff reported that Air Specialist provided a quote of \$6,100 which will be covered by a grant that Kathi obtained. He also suggested we hire a Structural Engineer to look at our FLY Space to make sure it can support the rigging/lighting, etc . He had an estimate of \$4,500. Brown made the motion to hire the Structural Engineer, Lawrence seconded and motion carried.

**Membership:** Stitt wants to send a letter to our membership by November 1 and recommends we sell memberships at all of our activities.

<sup>k</sup> Brown stated rather than purchasing a used projector we should purchase a new one. A 14,000 lumens projector plus mounting, case, etc would be approximately \$25,000. Lawrence made a motion to purchase, Oakley seconded and motion carried.

Lawrence reported that he was working with Century Signs to fix the marquee- approx. \$30,000 just for the 2 outer panels but thought the center may be the preferred repair. Oakley stated she would be giving a donation and asked to get a quote to fix all 3 sides.

It was noted that bathrooms need to be cleaned and the payment for the carpet was being sent.

**Adjournment:** Motion made by Westerhoff & seconded by Brown to adjourn at 6:50 p.m.

**NEXT MEETING:** Tuesday September 23 at 5:15 p.m. at the theater