



Utilities Committee Meeting Minutes

September 4, 2025

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, September 4, 2025, at Quincy City Hall. Members present were Alderman Dave Bauer, Alderman Greg Fletcher, and John Mast. Director of Public Works Jeffrey Conte, Corporation Counsel Bruce Alford, Dustin Neese, Alderman Glen Ebbing, and Theresa Alford were also present.

Approval of Minutes

John Mast, seconded by Alderman Fletcher, moved the minutes from the August 7, 2025, meeting be approved as distributed. Motion Carried.

Public Comment

No one was present for comment.

Utility Fund Financial Update

Conte presented the financials. The Water Fund cash reserve balance is \$11.6 million and to date, the net operating income is \$1.99 million. The Sewer Fund is reserve balance is \$5.78 million and a net operating income of \$678,479. Revenue and expenses are tracking as projected.

Payment of Bills

The following bills were presented for payment:

- \$20,700 to Hawkins Inc. for the purchase of polymer

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Fletcher/Mast Motion Carried

Upcoming Capital Projects

There are water fund capital improvement projects that still need to be addressed. The projects include the replacement of the intake well valves at the Water Treatment (\$1m), water pressure improvements for the Lexington Subdivision area (\$600k), and replacement of a clarifier at the Water Treatment Plant (\$4.5m).

New Business

Water Fund

Operating Report

Conte presented the operating report for the water treatment and water distribution systems.

Pump Repair

An invoice in the amount of \$23,204.09 has been received from Richards Electric for the emergency repair of the largest pump at the Water Treatment Plant. On July 21st, a bearing on the pump failed resulting in a catastrophic failure of the pump motor coupling.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Mast/Fletcher Motion Carried

Sewer Fund

Waste Water Treatment Plant Report

Dustin Neese presented the monthly report to the Committee.

Compost Windrow Turner Purchase

The Department is looking into purchasing a skidsteer attachment that can be used to turn composted materials.

Electrical System Repair

A lightning strike in July resulted in damage to several electric control equipment devices which required immediate repair. Richards Electric has submitted an invoice in the amount of \$14,928.89 for the repair of the equipment

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Mast/Fletcher Motion Carried

Screw Pump Soft Start Replacement

Richards Electric has submitted an invoice in the amount of \$11,570.91 for the replacement of the soft start motor controls on Wet Weather Screw Pumps 2 & 3.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation

Motion: Mast/Fletcher Motion Carried

Adjournment

With no other items to discuss, the meeting was adjourned on a motion by John Mast.

Respectfully submitted,

Theresa Alford

September 5, 2025