



Utilities Committee Meeting Minutes

November 6, 2025

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, November 6, 2025, at Quincy City Hall. Members present were Alderman Dave Bauer, Alderman Greg Fletcher, Alderman Richie Reis, and John Mast. Director of Public Works Jeffrey Conte, Corporation Counsel Bruce Alford, Dustin Neese, John Schafer, and Theresa Alford were also present.

Approval of Minutes

Alderman Fletcher, seconded by John Mast, moved the minutes from the October 2, 2025, meeting be approved as distributed. Motion Carried.

Public Comment

No one was present for comment.

Utility Fund Financial Update

Conte presented the financials. The Water Fund cash reserve balance is \$10.08 million and to date, the net operating income is \$3.1 million. The Sewer Fund has a reserve balance of \$5.86 million and a net operating income of \$1.0 million.

Payment of Bills

The following bills were presented for payment:

- \$20,775 to Hawkins Inc. for the purchase of polymer

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Reis/Mast Motion Carried

New Business

Water Fund

Operating Report

Conte presented the operating report for the water treatment and water distribution systems.

Construction Update

Conte updated the Committee on the progress of the Water Treatment Plant pump station improvement projects. The old pumps have been removed, and the new pumps are in operation. The electrical switch gear equipment and intake well have been replaced. Piping replacement will be completed by mid-month. The plant is now floodproofed. Minor contractual work remains.

Water Treatment Plant Chemical Bid Review

The Department requested bids for the purchase of 20-22 tons of ammonium sulfate for the Water Treatment Plant. Two bids were received. The low bid is from Brenntag at the cost of \$1,081.00 per ton.

Action: Committee approved the low bid from Brenntag and recommends sending to the City Council for placement on the consent agenda with Committee recommendation.

Motion: Mast/Reis Motion Carried

Hydraulic Breaker Purchase

The Department requested quotes for the purchase of a hydraulic breaker to replace a non-repairable unit for Water Distribution. The low quote in the amount of \$15.500 is from Luby Equipment.

Action: Committee approved the low quote from Luby Equipment and recommends sending to the City Council for placement on the consent agenda with Committee recommendation.

Motion: Reis/Fletcher Motion Carried

Late Additions

Conte reported on the findings of a recent IEPA inspection at the Water Treatment Plant.

Sewer Fund

Waste Water Treatment Plant Report

Dustin Neese presented the monthly report to the Committee.

Ellington Lift Station Electrical Service

Not all quotes were received by meeting time.

Adjournment

With no other items to discuss, the meeting was adjourned on a motion by Alderman Reis.

Respectfully submitted,

Theresa Alford

November 7, 2025