



## Utilities Committee Meeting Minutes

December 4, 2025

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, December 4, 2025, at Quincy City Hall. Members present were Alderman Dave Bauer, Alderman Greg Fletcher, Dan Cook, and John Mast. Director of Public Works Jeffrey Conte, Corporation Counsel Bruce Alford, Dustin Neese, Theresa Alford, and Glen Ebbing were also present.

### **Approval of Minutes**

John Mast, seconded by Dan Cook, moved the minutes from the November 6, 2025, meeting be approved as distributed. Motion Carried.

### **Public Comment**

No one was present for comment.

### **Utility Fund Financial Update**

Conte presented the financials. The Water Fund cash reserve balance is \$9.49 million and to date, the net operating income is \$3.8 million. The Sewer Fund has a reserve balance of \$6.1 million and a net operating income of \$1.4 million.

### **New Business**

#### **Water Fund**

##### *Operating Report*

Conte presented the operating report for the water treatment and water distribution systems.

##### *Late Additions*

Conte reported that all the WTP Pump Station pumps have been replaced and are operational. Currently, the plant has four (4) raw water pumps and four (4) high services pumps. Because all the pumps were installed at the same time, there is a chance that they could begin to need repairs or fail around the same time. Conte discussed the possibility of purchasing the spare parts required to rebuild one (1) of each kind of pump in case multiple failures occurred. The estimated cost of the parts is approximately \$500K.

#### **Sewer Fund**

##### *Waste Water Treatment Plant Report*

Dustin Neese presented the monthly report to the Committee. Conte reported that the plant has been nominated for the "Best Operation" category for Class I facilities in the State of Illinois.

## ***Ellington Lift Station Electrical Service***

Richards Electric has provided a quote in the amount of \$32,550.00 for the replacement and relocation of the Ellington Lift Station pump control panel. The panel is currently located underground and poses safety and accessibility concerns.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Cook/Fletcher      Motion Carried

## ***Blower #1 VFD Replacement***

The variable frequency drive (VFD) for blower #1 experienced a catastrophic failure and required emergency replacement. Richards Electric supplied and installed a new VFD at the cost of \$67,000.00.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

## Motion: Mast/Cook Motion Carried

## *Biosolids Removal*

An invoice in the amount of \$110,374.54 has been received from LCL Farms for the removal and land application of approximately 650 dry tons of dewater biosolids.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Mast/Cook Motion Carried

## **Water Service Replacement**

The original water service at the WWTP has developed several leaks due to corrosion. Two (2) quotes were obtained for the replacement of the gate valves, fittings, and pressure reducing valve. Brinkman Plumbing supplied the low quote at the cost of \$29,974.00.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

## Motion: Mast/Cook Motion Carried

## *Late Additions*

The Committee discussed the proposed annexation of properties on Prairie Ridge Drive and its effect on water revenues.

## **Adjournment**

With no other items to discuss, the meeting was adjourned on a motion by Alderman Reis.

Respectfully submitted,

Theresa Alford  
December 5, 2025