



Utilities Committee Meeting Minutes August 7, 2025

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, August 7, 2025, at Quincy City Hall. Members present were Alderman Dave Bauer, Alderman Richie Reis, Alderman Greg Fletcher, and John Mast. Director of Public Works Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Director of Operations Dan Brink, Dustin Neese, John Schafer, Alderman Glen Ebbing, and Theresa Alford were also present.

Approval of Minutes

Alderman Reis, seconded by John Mast, moved the minutes from the June 5, 2025, meeting be approved as distributed. Motion Carried.

Public Comment

No one was present for comment.

Utility Fund Financial Update

Conte presented the financials. The Water Fund cash reserve balance is \$14 million, and the Sewer Fund balance is reserve balance is \$5.8 million. Revenue and expenses are tracking as projected.

Payment of Bills

The following bills were presented for payment:

- \$20,700 to Hawkins Inc. for the purchase of polymer

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Fletcher/Reis Motion Carried

Old Business

Policy Manual

The Committee approved the proposed changes to the Department's policy manual. Changes include an increase for NSF checks from \$20 to \$40 and an increase to the reconnection fee.

New Business

Water Fund

Operating Report

Conte presented the operating report for the water treatment and water distribution systems.

Construction Update

Conte updated the Committee on the status of the four construction projects that are ongoing at the Water Treatment Plant. Currently the total cost of the projects is under budget. The projects should be substantially completed by mid-September. Conte proposes using unspent project funds to address issues that were cut from the original plans or unaddressed pump station issues.

Action: Committee approved a change to for the replacement of the feeder line at the estimated cost of \$100,000.

Motion: Fletcher/Reis Motion Carried

Hydraulic Tool Replacement

The Department requested quotes for the purchase of a twin output hydraulic power pack, two (2) chainsaws, impact drill, and 4" submersible trash pump for the Water Distribution crews. The low quote is from Core and Main in the amount of \$21,179.09.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Fletcher/Reis Motion Carried

Late Additions

The Department received an invoice in the amount of \$12,982.00 from AT&T for damages to underground cables resulting from a watermain break on North 12th Street near the Veteran's Home.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation.

Motion: Fletcher/Mast Motion Carried

Sewer Fund

Waste Water Treatment Plant Report

Dustin Neese presented the monthly report to the Committee.

Scada Improvements

The Department has received an invoice in the amount of \$69,978.28 from Richards Electric for the integration of the High-Water Pumping System into the SCADA system at the Waste Water Treatment Plant.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation

Motion: Reis/Fletcher Motion Carried

CSO LTCP Phase 3 Construction Project

Per the City's approved Combined Sewer Overflow Long Term Control Plan, construction of inline storage of combined sewage in the Whipple Creek inceptor must be completed by April of 2026. The estimated cost of the project is \$2.8 million and will be financed through the IEPA's low interest loan program.

Action: Draft ordinance and resolution authorizing the loan and send to City Council for approval.

Motion: Reis/Fletcher Motion Carried

Sewer Lining and Manhole Repair

The Department requested quotes for the installation of structural lining in a defective 36" sewer on Vermont Street and brick manhole at 4th and Chestnut. The low quote in the amount of \$101,675 is from Insituform.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation

Motion: Reis/Fletcher Motion Carried

Sewer Point Repair

The Department requested quotes for the repair of a defective sewer at 7th and Sycamore. Rees Construction submitted a quote in the amount of \$33,517.00 for the repair.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation

Motion: Reis/Mast Motion Carried

Wall Pump Repair

The Department has received a quote in the amount of \$8,135.87 for the repair of an inoperable wall pump at the Waste Water Treatment Plant. The pump will be used as a spare pump.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation

Motion: Reis/Fletcher Motion Carried

Wet Weather Screw Pump #3 Bearing Replacement.

G.A. Rich and Sons has submitted a quote in the amount of \$34,979.00 for the installation of reconditioned upper bearings on Wet Weather Screw Pump #3 at the Waste Water Treatment Plant.

Action: Send to City Council for placement on the Consent Agenda with Committee recommendation

Motion: Fletcher/Reis Motion Carried

Adjournment

With no other items to discuss, the meeting was adjourned at 4:54 p.m. on a motion by Alderman Reis.

Respectfully submitted,

Theresa Alford

August 8, 2025