MINUTES OF FIRE AND POLICE JOINT

ALDERMANIC COMMITTEE MEETING

December 1, 2025

The meeting was held on Monday, December 1, 2025, at 6:15 p.m. in the Caucus Room at Quincy City Hall. Present were Alderman Jeff Bergman, Alderwoman Kelly Mays, Police Chief Adam Yates, Fire Chief Steve Salrin, Deputy Chief Travis Wiemelt, Deputy Chief Mike Tyler, Director of Operations Dan Brink, and Corporation Counsel Bruce Alford. Also in attendance: Michele McCormack, Muddy River News. Alderman Greg Fletcher arrived at 6:18.

The meeting was called to order at 6:15 p.m. by Alderman Jeff Bergman.

Minutes

Ald. Mays made a motion for the prior meeting minutes for the Fire Aldermanic Committee to be approved. Seconded by Ald. Bergman.

Ald. Mays made a motion for the prior meeting minutes for the Police Aldermanic Committee to be approved. Seconded by Ald. Bergman.

Public Comments

No public comment.

Old Business

None.

New Business

Sale of Current Fire Safety House (QFD): Chief Salrin said with the grant approved purchase of the new house, QFD is looking to sell the old one. It's a 2000 model purchased on April 5th of 2000. After brief research online, there was one that sold for $5,000, and one that's for sale for $500. It was offered to the county departments to see if there's any interest out there locally, but no one replied. No replies from that, so we are looking for a mechanism to list it.

Ald. Bergman said to use whatever options are available to try out put it out there. Chief Salrin said GovDeals.com goes nationwide, and probably further than that, but that seems to be rather successful. Chief Salrin asked if a reserve of $2,500 should be put on it or just let it go? Ald. Mays asked what's the other option if it didn't sell. Chief Salrin said it just sits there but thinks there's value to it to somebody. Ald. Mays said it is up to Chief Salrin. Ald. Bergman told Chief to use his discretion and then come back to the Committee with any offers. Chief Salrin said he will move forward. He asked Bruce Alford if $7,500 needs Council's approval to sell, but Bruce said he isn't sure and will have to check into it. He thinks council approval is needed if there's a chance that it would go for more than that. Once they close the auction, there is a short window to pick up the item. Chief Salrin will work with Purchasing Assistant Mary Ann Ervin since she is aware of all the rules. Ald. Bergman said if Council approval is needed, it can be placed on next week's consent agenda.

Chief Yates: Just for the record, Alderman Fletcher is here (arrived at 6:18 p.m.) as are Barb Fletcher and Alderman Bauer.

RFP for Exterior Repairs to Station 3 (QFD): Chief Salrin sent the proposal to the committee members. Some holes that are starting, so the facia on that building is unprotected wood other than paint, and there are some issues developing in some areas. The proposal is to replace anything that's rotten, cover it with aluminum, install new gutters, and new soffet, which is all low to no maintenance products. Quote was $32,500, we budgeted $30,000. We'll be able to find that $2,500 somewhere, especially after the first of the year. Looking for committee's recommendation for approval to place it on next week's meeting agenda if approved. Ald. Bergman asked if that was the only bid for it. Chief said it was, unfortunately. Ald. Bergman asked if we've dealt with them before. Chief said he has personally and thinks they're decent. Ald. Bergman asked if there were any questions or comments from the committee. Otherwise, he would entertain a motion to approve the repairs. Ald. Fletcher said that we've got to take care of our facilities. If you don't do it now, it'll be worse down the road.

Ald. Fletcher made a motion to send the repairs to City Council with the committee's recommendation to be placed on next week's consent agenda. Seconded by Ald. Mays.

Sale of Current Engine 2 (QFD): Chief Salrin is looking for the committee's approval to go ahead and research outlets or companies that would consign the truck for sale once we take delivery and put the new truck in service. Ald. Fletcher asked if Chief wanted to keep this as a backup. Chief said no, it's just duplication of something we don't need. Ald. Fletcher asked what kind of money it could potentially bring. Chief said if the rust issue wasn't to the point where it's going to be, need some work to it next year in August, he would say probably low six figures, maybe. Ald. Fletcher asked if that money goes back to the general fund or back into the fire department fund. Chief would love to see it back in a vehicle replacement fund. Ald. Bergman asked when the last time was that we sold an apparatus and what avenue was used to advertise them. Chief said 2019, there were two pumpers and it could have been eBay and then locally advertised. Ald. Bergman would prefer to try to start looking for a buyer of this apparatus and with the knowledge that whoever buys it has to put some money into it. Chief doesn't know what the options are as far as going with somebody that that would advertise nationwide, like a consigner or something. Ald. Bergman asked if there were any questions or comments from the committee. There were none, so they are comfortable with the chief moving forward and looking at options for selling the apparatus.

Purchase of Solar Powered Speed Display Trailer for $8,790.95 (QPD): Chief Yates said they were able to research and find for under the $10,000 threshold a second speed trailer to our fleet of speed trailers that we get regular requests for around town. The cost of the unit is $7,495.95, but with shipping and handling the total comes to $8,790.95. It's about a four-to-six-week turnaround on shipment of these units. Asking the Committee for their blessing to move forward. It's below the threshold and would be paid for with funds from Wards 4, 5, 6 and 7. Director Brink mentioned possibly Ward 3 may donate some funds as well. But the hope is to get the blessing to move forward with this purchase so there are two speed trailers available for use in the various wards out there. Ald. Fletcher asked if the wards that didn't contribute to this can't use it. Chief said QPD won't have any control over it and doesn't care who uses it. It's going to be stationed

at the sign shop, like the current trailer is, and they're maintaining it now, and they're putting out at various requests. We have another trailer that was not purchased under these funds, so not sure if it matters which one is sitting where, but Director Brink may have something different to say about that. Ald. Mays asked if they mentioned they don't want the other wards to use it? Director Brink said that everyone is on one team and can use the trailer. Ald. Bergman asked if there were any other comments or questions from the committee. If not, he will entertain a motion.

Ald. Mays made a motion to approve the purchase. Seconded by Ald. Mays. Purchase does not need to go to Council because it is below the threshold.

Purchase of a 2026 Ford Cargo Van from Gem City Ford for $29,320: Chief Yates QPD is looking to replace the current crime scene vehicle, which is a 2023 Ford Explorer. There's nothing wrong with the vehicle other than the efficiency and the usefulness in the crime scene world. We've bought it on the recommendation of our investigative unit in 2023 or 2022. It's served its purpose, but it's much smaller than what is needed for a crime scene vehicle. We had budgeted funds of $200,000 in this year's budget for replacing vehicles. We ended up going with Dodge Durangos, which were significantly cheaper than Ford Explorers. So, there is money left over, and that line item in our budget that will cover this purchase. It also gives us an opportunity to trade in 7 vehicles that are currently in our fleet that are no longer useful to the department: A Harley Davidson Motorcycle, a 2000 Chevy Silverado pickup truck, and a couple of Ford interceptors that are no longer used. The cargo van cost is $52,820, the trade in value for the seven vehicles is $23,500, which brings the total purchase price to $29,320. The chief's 2015 vehicle is on its way out and $6,000 to $8,000 a year is being spent on maintenance over the last several years. The plan is to transfer the 2023 Ford that is now the crime scene vehicle over to the chief's vehicle, and replace the crime scene vehicle with the new cargo van. The cargo van gives us more space in the back to keep and store crime scene processing equipment. Ald. Fletcher asked if it is a full-size van or one of those little ones. Deputy Chief Wiemelt said it is mid-size. It's a taller one that you can stand up in. Ald. Fletcher asked if it will be equipped with lights and siren. DC Wiemelt said it will have some lighting on it just for safety purposes, but not a siren. Because of the additional funds available in the budget, this would be a good time to move forward and get that vehicle replaced. Ald. Fletcher asked what our price after the trade in would be. Chief said it is $29,320. Ald. Fletcher asked if that includes the upfits. Chief said it does not, but we have the equipment so it won't be a significant amount of money. Ald. Bergman asked if it would be advantageous to put the current crime scene vehicle in the fleet for the street. Chief said there are three cars that are being placed in our fleet that are already purchased. This was money that was left over from those anticipated purchases. There was a discussion about the vehicles being traded in and if there were any other departments that could utilize them, but the vehicles would not be of any use to other departments. Ald. Bergman asked if there were any other questions or comments from the committee. If not, he will entertain a motion for this purchase.

Ald. Fletcher made a motion to send the purchase with the committee's recommendation to the City Council meeting tonight. Seconded by Ald. Mays.

MOUs for Optimal Change (Kettisha Hodges) and Kathy Entrup: Chief Yates discussed both of the MOUs because they both involve the therapists QPD utilizes through the law enforcement

wellness program. The primary costs for both of them are covered by a Law Enforcement Mental Health and Wellness Act Grant that Sergeant Scott has written for us for a number of years. The grant itself is $108,000 for two years. The payments or contract fees are part of that agreement. We have been working with both Ms. Hodges and Ms. Entrup for the last six years. We have had a lot of success. Our trauma counselors provide officers and their immediate family members with the opportunity to speak with someone, free of charge, and with no submission to insurance. The payment program is the city and the grant covering the cost of the contract for 12 months for Ms. Entrup and for 6 months for Ms. Hodges. Mrs. Hodges's six-month compensation would be $3,750, and we are obligated to pay $2,500 of that, and Ms. Entrup's is $24,000 and we pay $2,500 of that also.

The auditing process behind that is quarterly submission of clinical hours provided. They not only provide training for our officers, but they also provide counseling and support for various issues we may be dealing with. For example, if there is a mental health-related barricaded subject and Ms. Hodges comes out to assist from a mental health standpoint, to hopefully give us more insight from a psychological perspective to help us more safely resolve the issue.

Ms. Entrup is the head of our peer support team at the Quincy Police Department. She works with our peer support team to make sure that officers are getting the support that they need. The grant, and the way it is written, actually opens up opportunities for not only us, but the sheriff's department and the fire department. So, it's more along the lines of a public safety resource.

Ms. Entrup's primary support is to the police department. Ms. Hodges has a couple of clients from various agencies. The grant was written that way because the more entities we can get involved, the more likely we were to get the grants. Especially in law enforcement, the issue of mental health is a huge concern. Some officers think that if they seek mental health support, they're going to have their gun taken away from them, and they're not going to be able to work the job anymore. The way we have this lined out, there's a little argument from anybody in law enforcement that this could potentially happen. Short of there being some kind of major crisis that's going on in which the counselors would be obligated to make their normal notifications. Both are licensed, maintain their own insurance, and continuing education.

We are asking for approval to move forward with both of these contracts. The contract for Ms. Hodges is, again, below the threshold, but because, it is a good program I want you to be aware of it. Obviously, the contract with Ms. Entrup is more expensive, but is covered primarily by the grant.

Ald. Fletcher asked if it is 100% paid for by the grant. Chief explained that we pay $1,250 for Hodges and $2,500 for Entrup so the total is $3,750. Ald. Mays asked if it was a state or federal grant. Chief said it's a federal grant. It's a two-year grant so we are getting ready to go into our fourth year. It also pays for the COPS conference every year to send 10 officers and their spouses to the conference. Obviously, public safety and law enforcement suicides or some of the highest rated professions for suicide, and so anything that we can do to prevent an officer from getting to that point. The number of folks that we have seeing these counselors and the number of hours they're putting in, it's very clear it's being used. The grant also pays for apps that the officers can use to get support.

Other government agencies – Quincy Fire Department, the Adams County Sheriff's Department, and the Adams County Ambulance Department - are able to utilize this also. DC Wiemelt said that 95% of the total participants are from QPD, the fire and county are very minimal. Chief said the contract is written so that police officer or immediate family member (spouse or child) can get services, and they are also allowed to get services up to three months after separation (terminated, resigned, or retired), in case there was something that maybe led up to that termination resignation, or retirement, they still have the opportunity to get three months of service before they have to be referred to something that they pay for. The only civilian employee included is the Crime Scene Technician because of what they see on a regular basis. If there are any funds left over from the grant, we can ask for an extension.

Ald. Bergman said if there are not any questions or comments from the committee on these items, he will entertain a motion to approve. Ald. Fletcher made a motion to send accepting the grant with the committee's recommendation to the City Council meeting tonight. Seconded by Ald. Mays.

Quicket E-Citation Platform: Chief Yates explained QPD currently uses a software program called Digi Ticket which costs about $7,500 a year, which is the same cost as the Quicket solution. Right now, the Quincy Police Department and the Adams County Circuit clerk have elements of Digi Ticket that allow us to write tickets and send tickets through to the circuit clerk's office just like we might do in the past with a written citation. The Adams County Circuit Clerk has recently been awarded a grant to move to a program called Quicket. The Adams County Sheriff's Office is also coming on board with Quicket so it makes sense for us to move forward with Quicket as well, so that all three entities are working from the same digital ticketing solution. It has a crash reporting component to it that makes everything very seamless in terms of transitions of information. If an officer goes to a traffic crash and fills out a crash report the information from the crash report will automatically transfer over to any citations that need to be written. Right now, the officer has to do the crash report, then go into the ticketing software and write the tickets separately.

The cost is $12,500 because there's a towing report module that is $5,000 that comes along with this. Right now, the officers are completing a form on the computer where the digital tow sheet would allow us to not only be more efficient with filling out the tow sheet, because if we wrote someone a ticket, that information would transfer it to the tow sheet. This will make us much more efficient in terms of getting the tow sheets where they need to go and helping us when someone comes down to pay their $200 to get their car back, making that process much more efficient. The cost will be paid from the DUI fund account. We are going to do another demo with the towing solution module to make sure it's going to fit exactly what we want it to do, but we figured we'd go ahead and make the request, and if we decide not to go with that module, then it would just be $5,000 less. The Quicket module will put us in line with the Adams County Circuit clerk and the Sheriff's Department, and then the tow module will hopefully make us more efficient with our tow reports.

Ald. Bergman said if there are not any questions or comments from the committee, he will entertain a motion to approve this purchase. Ald. Fletcher made a motion to send the purchase

with the committee's recommendation to next week's City Council meeting. Seconded by Ald. Mays.

Caliber: Chief Yates said we received an invoice from **C**aliber, which is our mobile cop software licensing program, the annual cost is going to be roughly $25,000. It was due in July, but they forgot to send us the invoice. If the committee would like to have another meeting to discuss it further, we can have a meeting next week. The committee didn't think that was necessary since it is a reoccurring cost and already in the budget.

Chief Salrin wanted to make a clarification that next week the Station 3 repairs and maintenance and the sale of the fire safety house will go to Council. He asked if the committee wanted to also send the sale of Engine 2 or o wait until we get closer to that time because it's going to be over $7,500. The committee would like to have a plan first.

Motion to adjourn the meeting at 6:57 p.m. was made by Ald. Mays, seconded by Ald. Fletcher.