MINUTES OF FIRE AND POLICE JOINT

ALDERMANIC COMMITTEE MEETING

January 5, 2026

The meeting was held on Monday, January 5, 2026, at 6:30 p.m. in the Caucus Room at Quincy City Hall. Present were Alderman Jeff Bergman, Alderwoman Kelly Mays, Alderman Greg Fletcher, Police Chief Adam Yates, Fire Chief Steve Salrin, Deputy Chief Mike Tyler, Mayor Linda Moore, Director of Operations Dan Brink, and Corporation Counsel Bruce Alford. Also in attendance: Alderman Eric Entrup, Alderwoman Laura McReynolds, Director of Public Works Jeffrey Conte, and Comptroller Sheri Ray.

The meeting was called to order at 6:30 p.m. by Alderman Jeff Bergman.

Minutes

Ald. Mays made a motion for the prior meeting minutes for the Fire Aldermanic Committee to be approved. Seconded by Ald. Fletcher.

Ald. Mays made a motion for the prior meeting minutes for the Police Aldermanic Committee to be approved. Seconded by Ald. Fletcher.

Chief Yates had a procedural question regarding the meeting minutes approval. Instead of having to approve each of them separately, he asked if one motion could be made to approve both since it is one joint meeting. Ald. Bergman agreed that it would make sense to consolidate them.

Public Comments

No public comment.

Old Business

None.

New Business

Approval of Construction Cost Overrun of $26,870.29 for the Central Fire Station Door Widening Project (QFD): Chief Salrin asked Jeffrey Conte to explain the situation. When the contractor started to remove the brick to expand the door opening by 4 inches on each side, they were going to take out the face brick on the outside and then one layer of the common brick which is what the structure is built on. The lintel was only sitting on the first row of the common brick so if that was removed, the lintel would not have any support. The contractor had to remove more brick and redesign the support for the lintel. The cost for the lintel support was approximately $7,000.00 and the balance was for the masonry work. The masonry does a random pattern during brick construction for structural integrity so it wasn't possible to just remove one layer. It is very labor intensive.

Chief Salrin said all the bricks were cleaned so they could be reused. The contractor did a great job.

Ald. Mays asked where the funds would come from. Jeffrey indicated it would come from Fund 301 (Capital Improvements). Jeffrey said that the lintels for all the windows really need to be replaced and he would like to put that in the Capital Improvement Plan for next budget year. The cost would probably be about $150,000.

Ald. Bergman asked if the committee members had any questions or comments. If not, he will entertain a motion to send the cost overrun to the full City Council for approval.

Ald. Mays made a motion to send the overrun cost to City Council with the committee's recommendation to be placed on the consent agenda at tonight's meeting. Seconded by Ald. Fletcher.

Discussion of Contracted Commercial Fire Service Fees (QFD): Chief Salrin there are four properties in Missouri that contract services from QFD – Knapheide, two Ayercos, and TNT Cartways. Last year, Knapheide was billed $2,304.44, Ayerco was $235.00 for one and $130.00 for the other, and TNT was $100.00. Three are due in March and one is due in July. These amounts do not cover the cost of QFD responding. Ald. Bergman asked why even bother with these small amounts. Chief Salrin asked the committee their thoughts on possibly implementing a fee structure that would at least cover the department's cost.

Chief Salrin said that Palmyra and Quincy both go automatically to a fire at these locations. This probably lets them get a discount on their insurance. Ald. Mays asked if QFD goes to check the businesses or if they do any fire safety for these businesses. Chief Salrin said according to the contract they could, but they do not at this time. He is unsure how long these amounts have been in effect or how the amounts were determined.

Ald. Bergman asked if it was a one-time fee or each time QFD responds. Chief said it is an annual fee and it doesn't matter how many times QFD responds. Ald. Mays asked if QFD would respond to anyone else in Missouri. Chief Salrin said that they do provide mutual aid if requested.

Chief Salrin asked the committee if they want him to create a fee structure. Galesburg has a fee structure of $7.00 per $1,000 assessed. So, if it is $100,000 assessed it would be $700.00. For example, Knapheide would pay approximately $1,000.00 more using the new formula. One of the Ayercos would be around $1,000.00. In his opinion, they could take it or leave it. It is not worth the paperwork for the amount they currently receive.

Ald. Mays requested Chief Salrin to develop a fee structure to bring to the committee.

Sheri Ray said it was 2007 when private companies started being billed. Originally the revenue was receipted to 301 Capital Fund, but in 2012 it was changed to 397 Fire Equipment/Improvement Fund. The amount billed has not been changed for over 20 years. Chief Salrin will check to see if there is an ordinance, if not, one probably needs to be created. The statute is referenced in the agreement, but there is no city reference.

Tow Ordinance Hearings/Administrative Fees (QPD): Chief Yates would like to discuss a potential increase in the tow administrative fee from $200.00 to $300.00. About a year ago, QPD proposed an administrative fee for towing vehicles in certain cases. It has been successful so far. The estimated revenue was about $30,000. So far, since March of 2025 when this was

implemented, $30,200 has been received. Initially the $200 administrative fee was based on what the department's cost would be to tow the vehicle. It wasn't intended to generate revenue. The cost was to cover the officer's time, the administrative fee, the letters that have to be sent out, etc. It was discovered that since this was implemented, the cost to have an administrative hearing to dispute the tow, the department is required to bring outside counsel to administer the hearing. Outside counsel is costly. It costs between $200.00 and $300.00. The department has not lost an administrative hearing, however, when there is an administrative hearing the department loses money. Even if the department wins, there is no mechanism in place that would require the losing party to cover the department's costs. While that isn't an option, if the fee would be increased to $300.00 it would help to cover those costs. DC Tyler has done research with other agencies, and the minimum fee is usually $500.00. The increase would not be to generate revenue; it would be to cover costs. It is also a deterrent to keep people from committing crimes with their vehicles and not driving when they are not supposed to be.

Ald. Bergman asked what the offenses are that would trigger the tow. Chief Yates said there is a long list, but primarily gun offenses, drug offenses, driving while suspended or revoked, hit and run, DUI. Basically, crimes that are committed while driving a vehicle or using the vehicle to commit an offense.

Ald. Mays asked how many tows there have been since this fee was implemented. DC Tyler said there have been 483 tows and 171 were abandoned vehicles which wouldn't count towards this, so 312, but not sure how accurate that number is. Fees have been collected on 151 tows. Chief Yates said that the number of tows weren't increased when figuring out the estimated revenue. When the $200.00 was multiplied by the number of vehicles towed the year before, the amount was $30,000. The amount will be higher, but not all of the vehicles have been claimed by the owners so those fees haven't been paid and there is still two months to go to get a whole year of fees.

Ald. Fletcher asked where the individual goes to pay the fine. Chief Yates said they come to QPD.

DC Tyler said the four hearings so far have been for driving while suspended at the time of the tow. Chief Yates said that if an individual requests a hearing the reasoning for the tow is explained to that individual, but sometimes they still request a hearing. If it is discovered the officer made a mistake in towing the vehicle, the fee would be returned to that individual and a hearing wouldn't be necessary.

Ald. Bergman asked if the legal fees are taken out of the equation, what the approximate cost to the department would be. DC Tyler said that when this was first implemented, the $8.00 or $10.00 cost of the letters, the Fleet Coordinator's time, and the patrol officers time were considered and that amount was determined to be $220.00. It was similar to how the DUI restitution amount was determined. DC Tyler said that he based our ordinance on Alton's and their fee was $300.00. Other agencies went up from there. Some agencies have their own tow yards so they get fees for storing the vehicles. Galesburg has a similar system for the hearings and they charge $500.00. Peoria is $800.00 and Chicago is $1,000.00. Probably about half of the 151 tows were for suspended drivers who shouldn't be driving. It is good that the department has this because it at least gets the vehicle from the individual so they are not able to drive it and hopefully teach them a lesson.

Ald. Fletcher made a motion to send the fee increase from $200.00 to $300.00 to City Council with the committee's recommendation to be placed on a future agenda. Seconded by Ald. Mays. Chief Yates said it will not go to Council right away because the fee increase will not be effective until the beginning of March in order to get a full year of the $200.00 fee. The ordinance will also have to be updated.

Ald. Bergman asked about the abandoned vehicle process and the cost involved. Chief Yates said that the vehicle is tagged by an officer and the paperwork is sent to the Fleet Coordinator. The cost is probably around $100.00, but QPD cannot legally charge a fee for this. The administrative tow fee is allowed under a specific statute. The biggest cost for the administrative tow fee is the letters that are required by law to be sent to the registered owner, anyone on the title, and any other lienholders. Even if the owner is driving the vehicle when it is towed, the certified letters still have to be sent.

Ald. Bergman said if there are not any more questions or comments from the committee, he will entertain a motion to adjourn. Motion to adjourn the meeting at approximately 6:55 p.m. was made by Ald. Mays, seconded by Ald. Fletcher.