

# **The Board of Fire and Police Commission**

## **Regular Meeting Minutes**

**MEETING DATE** – Tuesday, April 8, 2025, at 9:00 am in City Hall, Conference Room 209, 730 Maine St, Quincy, IL 62301.

### **ATTENDANCE-**

- **PRESENT IN PERSON:** Commissioner Barry Cheyne (Chair), Commissioner Mike McLaughlin, and Commissioner Angela Caldwell, Commission Secretary Kerker, and Quincy Police Department (QPD) Officer Gabriel VanderMaiden. Legal Advisor Ryan Schack joined the meeting at 9:04 am. QPD Chief Yates and QPD Sergeant Hollensteiner joined the meeting at 9:30 am. The meeting was recorded.
- **MEDIA PRESENT:** None
- **ALDERMEN PRESENT:** None
- **PUBLIC:** None

**PUBLIC COMMENTS** - None.

### **APPROVAL OF MINUTES**

- The Commissioners reviewed the March 11<sup>th</sup>, 2025, regular session minutes. Cheyne moved to approve. Caldwell 2<sup>nd</sup>. Motion carried.
- The Commissioners reviewed the March 11<sup>th</sup>, 2025, executive session meeting minutes. Cheyne moved to approve. Caldwell 2<sup>nd</sup>. Motion carried.

### **CORRESPONDENCE**

- Cheyne motioned to approve payment to COPS & Fire Personnel Testing Service to pay additional shipping back and forth (Tulsa, OK) in the amount of \$72.39. Second by McLaughlin. Motion carried.
- Cheyne motioned to approve the fee from the court reporter during the hearing in the amount of \$320. For the record, there was no transcript done for this billing, and we are to pay through the legal line for the budget. Second by Caldwell. Motion carried.
- Cheyne motioned to approve three invoices from Florissant Psychological Services for pre-employment evaluations for QFD candidates Stegeman and Vandermaiden and QPD candidate Schuette for \$450. each, totaling \$1,350. Second by Caldwell. Motion carried.
- Cheyne motioned to approve two invoices from the IL Fire Chief's Association for the fire chief assessment, one for \$1,948.22 and the other \$6,785. Second by Caldwell. Motion carried. Cheyne did advise that these bills were less than the contract estimate based on the number of candidates assessed.
- Cheyne motioned to approve two invoices from Schmiedeskamp (David Penn) regarding two of the hearings that were conducted in the amounts of \$735. and \$1,911. Second by Caldwell. Motion carried.
- Reimbursement to Commissioner Cheyne for \$26.28 for Pike Pass toll fee for traveling to Tulsa, OK for promotional testing interview with QPD officer Eric Cowick. Motion by McLaughlin. Second Caldwell. Motion carried.
- Cheyne motioned to consent to the appointment of Quincy Fire Department (QFD) Lt Brad Kendrick to Deputy Chief of Operations effective April 9<sup>th</sup>, 2025. Second Caldwell. Motion carried.
- Cheyne motioned to promote QFD firefighter Ryan Willingham to Lieutenant, effective April 9<sup>th</sup>, 2025. Second by McLaughlin. Motion carried.
- Cheyne motioned to dismiss QPD probationary officer Gabriel VanderMaiden from the QPD. Second by Caldwell. Motion carried.
- Cheyne motioned to remove QPD candidate Ashton Gramke from the patrol officer eligibility candidate list. Second by Caldwell. Motion carried.
- Cheyne motioned to amend the QPD patrol officer eligibility candidate list (removes Gramke and Peoples). Second by McLaughlin. Motion carried.

- Cheyne motioned to make the changes to the Commission's Annual Report which he will submit before May 5<sup>th</sup>. Second by Caldwell. Motion carried.
- Cheyne motioned to make a contingency offer for QPD police officer candidate Dale Schutte with a start date of April 21<sup>st</sup>, 2025. Second by Caldwell. Motion carried.

**Cheyne moved to suspend and enter into Police and Fire executive session at 9:44 am.** regarding personnel matters pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1). McLaughlin seconded. Motion carried.

**Cheyne moved to end executive session and resumed regular session at 11:48 am.** pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1). Caldwell seconded. Motion carried.

**Attendees:** Commissioners Cheyne, McLaughlin, and Caldwell, Secretary Kerker, Chief Adam Yates, Sergeant Jessica Hollensteiner, and Legal Counsel Ryan Schnack.

#### **Quincy Police Department (QPD) Police Chief Adam Yates**

- Chief Yates provided an update on his monthly report.
- Chief provided information regarding Power Engage, what the police department can do to improve, positive feedback, negative feedback, etc. This may not be implemented until June of this year.
- Chief Yates advised there will be no open positions posted until the new mayor is sworn in and the budget is approved. The next academy starts in September.
- Chief Yates advised he plans on having a voluntary meeting with the rest of the police candidates and put them through the power test which will let them know where they stand. If work needs to be done this will allow the candidates the opportunity to do so. Cheyne agreed and said that is a good plan.
- A background on a potential police officer was discussed, as all three commissioners had concerns. Chief Yates concurred.

#### **Quincy Fire Department (QFD) Fire Chief Steve Salrin**

- Chief Salrin provided an update on his monthly report.
- Chief Salrin advised that he met with his various shifts and cooked for them and this went well. Salrin said the reason for this was to let them know his expectations are and asked them what their expectations are of him.
- Chief Salrin provided his recommendation for positions of lieutenant (Ryan Willingham) and deputy chief (Brad Kendrick).

#### **OLD BUSINESS:**

- Cheyne went over the suspense report, no updates required.
- Records Retention – Secretary Kerker advised she just recently received correspondence from the State Archives and will start working on this.

#### **NEW BUSINESS:**

- Commissioner Cheyne reminded both McLaughlin and Caldwell to complete the Statement of Economic Interest forms that are required by the county.
- Commissioner Cheyne indicated he was working on dates/times for a BFPC presentation to newly elected alderpersons and mayor.

Cheyne made a motion to conclude the Board of Fire and Police Commission meeting at 12:38 pm. Second Caldwell. Motion carried.

Respectfully submitted,  
Jennifer Kerker, Secretary  
Board of Fire & Police Commission  
Audio dated 04.08.25