

**Finance Committee Meeting
City Hall Caucus Room
August 11, 2025**

Members Present: Chairman Jack Holtschlag, Richie Reis, Laura McReynolds, Kelly Mays, Eric Entrup. Mayor Linda Moore, Sheri Ray, Mary Ann Ervin, Bruce Alford, Kelly Stupasky, Aldermen Jake Reed, Dave Bergman and Greg Fletcher

Meeting was called to order at 6:00 p.m.

Previous Meeting Minutes The minutes from the July 21, 2025 Finance Committee meeting were approved on a motion by Alderman Reis. Second by Alderman Mays.

Purchasing Thresholds - Mary Ann stated that the purchasing policy was last updated in October 2021. She shared a red-lined version to show changes. Some of the changes are to reflect job title changes from Purchasing Director to Purchasing Agent, and Director of Administrative Services to Director of Operations (DOO). The policy increases the limit for Department Head/Director level from \$2999 to \$4999 and DOO approval from \$3,000 to \$5,000. The proposed City Council approval level would increase from \$7,500 to \$10,000. The policy would require spending between \$5,000 to \$24,999 must have a minimum of three quotes and all spending at \$25,000 and above must be competitively bid. State limit for competitive bid is 35K. Some minor changes were requested changing word "Town" to "City". It was also noted the photo needs updated if included in policy. Mary Ann stated Bid Net will work for electronic quotes. Entrup asked if we maintained the current \$7,500 council approval level, if that would impact the rest of policy. Mary Ann confirmed that a lower Council threshold would trickle down to lower Dept Head approvals. Alderman Fletcher stated he is not sure the Council approval level should change from \$7,500; but does agree to increasing the threshold for competitive bids. Discussion followed. Alderman Mays made a motion to send resolution on purchasing policy "as is" to council for discussion. Second by Alderman Reis. All in favor, motion carried.

Grocery Tax Ordinance Sheri stated the Ordinance, drafted by IML, to maintain Grocery Tax was tabled at February 10, 2025 Council meeting. Discussion followed regarding the revenue from the grocery tax which is estimated around \$1 - \$1.6 million. Kelly Stupasky discussed the formula and the issues with the Standard Industrial Classification (SIC) codes. This ordinance would need passed by October 1, 2025 to maintain the 1% grocery tax as of January 2026. Some of the reasons given to support the tax is we don't want to lose a revenue stream that we are not sure of the total and this is not a new tax, just a shift from the State imposed tax to a City imposed tax, and lastly, this tax is paid by all those who shop for groceries in Quincy as opposed to property tax which is only funded by local city homeowners. Alderman McReynolds made a motion to present the ordinance to City

Council. Second by Alderman Entrup. Bruce Alford stated since this was tabled at Third Reading, that it would come back on agenda at Third Reading. All in favor, motion carried. Mayor stated it would be on the Council agenda on August 25.

Supplemental Budget Ordinance - Sheri stated the General Fund currently has revenues exceeding budget and some of this is due to tax payers identified by Azavar as not paying into the proper tax jurisdiction. Even though Azavar agreement states the right to collect 45% over 36 months of the newfound tax collections, Kelly Stupasky has negotiated the city fee down from 45 to 20%. He stated he is making annual estimates on the data. Alderman Reis made the motion to recommend the Supplemental Budget Ordinance to Council. Second by Alderman Entrup. All in favor, motion carried.

Cannabis Ordinance - Sheri shared some history on the Cannabis Ordinance and cannabis tax. Bruce Alford confirmed that the current City code does not specify the sunset, even though that was the intent at the time it passed; therefore, the City wants to maintain the current city code to “set aside” 25% of cannabis tax (regardless of past intent to sunset after 4/30/2025.) After Sheri stated that the local cannabis revenue sources are declining since Missouri legalized, Alderman Greg Fletcher suggested that 50% of the cannabis tax should be restricted for the local shared cannabis tax. Bruce Alford stated that an amendment would be required. Discussion followed on whether the cannabis funding would subsidize the General Fund portion of nuisance abatement or the Fund 201 portion of Nuisance Abatement. Entrup asked about the balance of the Cannabis set aside at year end and Kelly Mays stated we should seek more grants. Bruce said that nuisance clean up will require additional equipment. The City has used housing grants for some of the past demolitions. The costs to clean up properties are higher than expected due to fires/unplanned acquisitions of properties. Laura McReynolds asked about how much grant money has come in the last 5 years to offset these costs and requested information on grants that funded the fix/flatten program. Kelly Mays requested Land bank data before next meeting. The Mayor reminded the group we cannot divulge exact dollars but can provide more information at next month’s meeting. No action needed at this time.

No New Business
No Public Comment

Meeting Adjourned at 6:44 p.m.



Sheri Ray, Comptroller