



CITY OF QUINCY

Department of Utilities & Engineering

AGENDA

Utilities Committee Meeting

Thursday, October 1, 2020 - 4:00 p.m.

City Council Chambers

Due to the temporary closure of public meetings at City Hall, persons interested in attending the Utilities Committee meeting via Zoom must email the City of Quincy at utilities@quincyl.gov prior to 2:00 p.m. on Thursday, October 1st.

1. Approval of Minutes
2. Public Comment (3 minute limit)
3. Old Business
 - Capital Planning
 - Waste Water Loan Authorization Ordinance
 - Water Supply Loan Authorization Ordinance
 - Sewer Backflow Reduction Grant Program Update
4. New Business
 - WTP Filter Rehabilitation Bid Results
 - Dump Truck Proposal Results
 - Light Duty Trucks Bid Results
 - Whipple Creek Sanitary Sewer Overflow
 - Waste Water Treatment Plant Report
 - Approval of Bills in Excess of Normal Spending Limitations
 - Monthly Financial Report
 - Late Additions
5. Adjourn



Utilities Committee
Meeting Minutes
September 3, 2020

The monthly meeting of the Utilities Committee was held at 5:00 p.m. on Thursday, September 3, 2020, in the City Hall Council Chambers. Members present were Alderman Dave Bauer, Alderman John Mast and Alderwoman Tonia McKiernan. Director of Utilities & Engineering Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Director of Administrative Service Jeff Mays, Theresa Alford, Bruce Bain, Alderman Jeff Bergman and Alderman Richie Reis were also present. The meeting was called to order at 5:00 p.m.

Approval of Minutes

Alderman Mast, seconded by Alderman McKiernan, moved that the minutes from the August 6, 2020, meeting be approved as distributed.

Public Comment

No one was present for comment.

Old Business

Reservoir Site Maintenance

Conte contacted Leffer's Landscaping to discuss whether or not he felt that the current contracted rate for mowing the reservoir site is accurate for the amount of time and labor needed to maintain the grass and weeds. Leffers stated that his bid price was too low and is not certain that he would bid on the contract in the future.

Action: Request bids for maintenance of the reservoir site for next mowing season.

Overhead Sewer Grant/Loan Program

Conte distributed the proposed Grant Program for Improvements to Reduce Residential Sanitary Sewer Overflows to the Committee prior to the meeting. Conte recommends appropriating \$150,000 in the current budget for grants and/or loans. Future funding will be based on demand.

Action: Send policy and request for appropriation of funds to City Council with Committee recommendation.

Motion: Mast

Second: McKiernan

Motion Carried

WTP Pump Station Recordation Contract

The City received quotes for a historical architectural recordation of the Water Treatment Plant pumping station. Two (2) quotes were received with the low quote of an amount not exceeding \$9,500 from Architechnics of Quincy.

Action: Send quote to City Council with Committee recommendation.

Motion: Mast

Second: McKiernan

Motion Carried

Bill Insert Policy

Legal drafted a policy that allows organizations affiliated with the City of Quincy to insert fliers into the City's water bills. Costs charged to the City by its utility bill data processor for the insertion of fliers will be reimbursed to the City by the organizations utilizing the service.

Action: Adopt policy as written.

Motion: Mast

Second: McKiernan

Motion Carried

Harrison Plaza Sewer Extension

City representatives recently met with Harrison Plaza residents to discuss the residential tapping fee for the desired sewer main extension. The Harrison Plaza residents have rejected the City's previous offers. The 5th Ward Aldermen would like to see the project move forward with a 90/10 split with the City funding the majority of the estimated \$320,000 cost of construction. The twelve (12) homeowners will each pay a \$3,000 tapping fee to connect to the public sewer. Alderman Bauer and Alderwoman McKiernan both expressed concerns that this agreement will set precedence and there are several other areas throughout the City with similar issues. Alderman Bauer also noted that the Harrison Plaza residents were offered a sewer extension in 2008 prior to the road reconstruction project but they turned the offer down at that time.

Action: Send to City Council with Committee recommendation.

Motion: Mast

Second: None

Motion Failed

Action: Send to City Council without Committee recommendation.

Motion: McKiernan

Second: Bauer

Opposed: Mast

Motion Carried

New Business

Waste Water Treatment Plant Report

Bruce Bain was present to present the report. The South Quincy Lift Station and WWTP aeration system projects continue to progress. The plant did not have any effluent violations during the month of August. Inframark officials will be on-site in September to conduct an internal audit.

Approval of Bills

There were no bills in excess of \$7,500.00 to present for approval.

Monthly Financial Reports

Conte presented and discussed the monthly financials. Revenues and expenses continue to track slightly under the projected budget. The Water Fund has \$8.8 million in cash reserves and Sewer Fund has \$9.5 million in reserves.

Capital Planning

Conte presented the five (5) year Capital Planning Report for the Water and Sewer Funds for fiscal years 2021 through 2025. The report details \$29 million in

proposed Water Fund capital improvements that will be funded with Water Fund reserves and low interest loan borrowing. The report also details \$27.6 million in proposed Sewer Fund Capital improvements that will be funded with Sewer Fund reserves and low interest loan borrowing. There is no indication that a rate will increase will be necessary other than the annual 2.5% inflation adjustment.

Waste Water Loan Authorization Ordinance

Tabled discussion for one (1) month.

Water Supply Loan Authorization ordinance

Tabled discussion for one (1) month.

North 6th Engineering Contract

The City recently requested qualifications for engineering design services for 6th Street between Maine and Vermont Streets. The City has negotiated a contract with Crawford, Murphy and Tilly of Springfield, Illinois for an amount not exceeding \$151,735. The design includes the replacement of water mains and sewer rehabilitation on 6th Street. Funds 501 and 502 will contribute \$32,762 with the remaining balance being paid with TIF monies.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: McKiernan Opposed: Bauer Motion Carried

16th and State Manhole Replacement Project

The City received three (3) quotes to replace a defective manhole at the intersection of 16th and State Street. Derhake Brothers Excavating and Plumbing provided the low quote of \$7,550.00 for the project.

Action: Send quote to City Council for approval with Committee recommendation.

Motion: McKiernan Second: Mast Motion Carried

Late Additions

Conte was contacted by the IEPA concerning a permit violation by the City's biosolids/lime land applicator. The EPA will conduct an investigation into the violation. Land application has been halted until the issue is resolved.

Adjournment

With no other items to discuss, the meeting was adjourned at 6:05 p.m. on a motion and a second by Alderman McKiernan and Alderman Mast.

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
September 8, 2020