

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, February 8, 2016

The regular meeting of the City Council was held this day at 7:30 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. Goehl, Bergman, Bauer, Holbrook, Havermale, Farha, Sassen, Rein, Lepper, VanCamp, Brink, Heinecke, Holtschlag. 13.

Absent: Ald. Entrup. 1.

Ald. Sassen moved Alderman Entrup be excused from these meetings. Motion carried.

The minutes of the regular meeting of the City Council held February 1, 2016 and minutes of the Town Business held January 12, 2016 were approved, as printed, on a motion of Ald. Holbrook. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

Ald. Havermale moved the City Council sit as a Town Board. Motion carried.

TOWN BUSINESS

The City Clerk and Ex-Officio Town Clerk presented and read the following:

Registered Requests to Speak

No one registered to speak.

TOWN BUSINESS

Report Of The Quincy Township Supervisor For General Assistance For The Month Of January, 2016.

DISBURSEMENTS

Relief Orders were issued to 19 cases containing 33 individuals at an average grant per case of \$299.09

		\$ 5,682.65
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CASH ACCOUNT

Balance January 1, 2016		
GA Checking	\$ 5,782.75	
GA Money Market	94,958.96	
SSI Reimbursement	163.66	
Interest	<u>11.24</u>	
Total		\$ 100,916.61

Obligations paid during the month	\$ (5,682.65)	
Balance January 31, 2016		\$ 95,233.96

Cindy Brink
Supervisor of Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Jennifer Lepper
Paul Havermale
Terri Heinecke

Ald. Havermale, seconded by Ald. Lepper, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amount, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**Report of the Town of Quincy Auditing Committee
Bill Payments for All Vendors
January, 2016**

<u>Vendor</u>	<u>Amount</u>
Adams County	623.88
Alarm Systems	47.50
Ameren Illinois	528.22
AT&T	1,006.65
City of Quincy Self Insurance	21.95
ETC Computer Land	
Assessor new computer server	3,198.38
Illinois Township Attorneys Association	75.00
O'Donnells Termite and Pest Control	51.00
RTD Office Products	30.17
	\$5,582.75

Paul Havermale
Terri Heinecke
Jennifer Lepper

Ald. Havermale seconded by Ald. Lepper, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried

**For Fiscal Year 2015/2016
Public Hearing**

The City Clerk and Ex-Officio Town Clerk presented and read a notice of a public hearing to be held this day February 8, 2016 by the City Council sitting as a Town Board in regular session to consider the amended Town Budget and Appropriation Ordinance and Tax Levy for the Town of Quincy for the fiscal year beginning 3/21/15 and ending 3/20/2016.

Rules Suspended

Ald. Havermale moved the rules be suspended at this time to hear from interested persons in the audience. Motion carried.

The Mayor, Kyle A. Moore, asked three times if there were any interested persons in the audience who wished to speak.

There being no one present wishing to speak on the budget, Ald. Havermale moved the rules be resumed. Motion carried.

Amended Annual Town Budget And Appropriation Ordinance

Ald. Havermale moved the budget ordinance be read by its title only, seconded by Ald. Lepper. Motion carried.

The City Clerk & Ex-Officio Town Clerk read the Amended Annual Town Budget And Appropriation Ordinance for 2015-2016 by title only.

Ald. Havermale moved the adoption of the Amended Annual Town Budget And Appropriation Ordinance for 2015-2016, seconded by Ald. Lepper, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

The meeting resumed its sitting as a City Council on motion of Ald. Havermale.

PETITIONS

By Early Childhood Education Center requesting permission to hold their annual "Week of the Child" parade April 11th at 10:00 a.m. and again at 1:45 p.m. The parade will start at Salem Church parking lot, south on 9th to State, west on State to 8th, north on 8th to Kentucky then east on Kentucky to 9th back to Salem Church parking lot. They are requesting barricades and the help of the Police Auxiliary.

Ald. Heinecke moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By St. Francis Solanus requesting permission to conduct a raffle and have the bond requirement waived from 4/24/16 to 6/11/16. The City Clerk recommends approval of the permit.

Ald. Bauer moved the prayer of the petition be granted. Motion carried.

By St. Francis Parish, 17th & College, requesting permission to block off College Ave. between 17th & 18th St. and 17th St. between Oak and Elm from noon to midnight on Saturday June, 11th for the annual parish picnic.

Ald. Bauer moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By the Quincy Boat Club requesting to waive ordinance Section 74.01(c) (At any place where the standing of a vehicle reduces the usable width of the roadway from moving traffic to less than 18') on Bonansinga Dr. near the Quincy Boat Club for the following dates, February 7th, 13th, 18th, 20th, 26th, 27th, and 28th.

Ald. Bauer moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

REPORTS OF QUINCY PLAN COMMISSION

Recommending approval of a one-lot subdivision to result in a 3.35-acre lot located at 700 N. 60th Street under the "small tracts" provision of the Subdivision Ordinance, with the final plat to note that Lot 1 is undevelopable.

Ald. Havermale moved the report be received and concurred in. Motion carried.

Recommending approval of a zoning change from R1A (Single-Family Residential) to R3 (Multi-Family Residential) for property located at 3007 North 12th Street.

Ald. Goehl moved the report be received and concurred in and an ordinance drafted. Motion carried. For the record, Ald. Brink abstains from this vote. Ald. Goehl made comment the city should be responsible for the water flow from that area.

Recommending approval of a special permit to register as a non-conforming use second, third and fourth living units in the dwelling on property at 2010 Vermont Street.

Ald. Sassen moved the report be received and concurred in. Motion carried. For the record, Ald. Havermale abstains from this vote.

Recommending approval of a special permit for a planned development for three condominium living units at 735 North 36th Street subject to (1) Condominium association covenants shall specify that each unit will be owner-occupied and (2) The developer shall install a 5' wide sidewalk along North 36th Street, or escrow funds sufficient to install this sidewalk.

Ald. Bergman moved the report be received and concurred in and an ordinance drafted. Motion carried.

Recommending approval of a special permit for a planned development to install a 35-space parking lot located at 2703 Broadway subject to (1) The new parking and detention areas shall be built in line with, and no further north than, the existing rear parking lot constructed under Ordinance No. 03-87; (2) A 15' wide landscaped buffer with a 6' white vinyl privacy fence shall be installed on the developed property along the north side of the parking lot. A 15'-wide landscaped buffer with a 6' white vinyl privacy fence shall be installed along the west side of the parking lot within a permanent easement on property at 2026 Spring St. No gates shall be installed in the privacy fence; (3) Drives from the new parking lot shall connect only to existing parking areas to the east and south. No other ingress/egress shall be permitted; (4) Drainage of all lands to the back (north side) of the parking lot shall be adjusted to such a height that no area will have standing water at any time and shall comply with city ordinances for water run-off; (5) Storm water detention and an earthen berm shall be installed inside the north fence area on the parking lot side and conform to city ordinances for detention; (6) Parking lot lighting shall be downcast to reduce glare and the consequent interference with boundary streets and adjacent properties and (7) Recycling containers, phone standards and electrical transformer bases, if any, shall be enclosed in a 6' white vinyl privacy fence.

Ald. Holbrook moved the report be received and concurred in and an ordinance drafted. Motion carried.

MAYOR'S REAPPOINTMENT

By Mayor Kyle A. Moore making the reappointment of Kerry Anders to a 3 year term to the Board of Police & Fire Commissioners.

Ald. Sassen moved the appointment be confirmed. Motion carried.

RESOLUTION

WHEREAS, the Information Technology Department is charged with maintaining the confidentiality, integrity and availability of the city's computer system; and

WHEREAS, for the City to stay in compliance with Department of Justice security guidelines, the Information Technology Department sought out solutions to secure the confidential data passed between technology devices used by public safety and key city personnel; and

WHEREAS, the City's Information Technology Department obtained three quotes for the purchase of NetMotion software; and

WHEREAS, the Information Technology, Police, Fire and Utility Departments have appropriated funding for this software; now

THEREFORE BE IT RESOLVED, the Director of Information Technology, the Interim Director of Purchasing and the

Technology Committee recommend to the Mayor and City Council that the quote from Feeney Wireless of Eugene, OR, be accepted for up to 50 NetMotion Licenses at a monthly rental price of \$12.99 each.

Jim Murphy
Director of Information Technology
Interim Director of Purchasing

Ald. Lepper moved for the adoption of the resolution, seconded by Ald. VanCamp, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy Information Technology Department is charged with the responsibility of maintaining and upgrading the computer systems for the benefit of all city departments; and,

WHEREAS, the City's current AS/400 needs to be upgraded in order to back up all financial data and upgrade to the current application and operating system releases; and,

WHEREAS, the City received a quote from IBM through our AS/400 Business Partner, Levi, Ray and Shoup, to upgrade the memory, tape drive, data storage and operating system at a cost of \$7,868; and,

WHEREAS, the upgrades will allow for the City of Quincy to install the latest IBM AS/400 Operating System and SunGard HTE Financial and Utility Billing software; and,

WHEREAS, the Technology Committee has reviewed the information and approved a resolution to be presented to the City Council; now,

THEREFORE BE IT RESOLVED, the Director of the Information Technology, the Interim Director of Purchasing and the Technology Committee recommend to the Mayor and City Council that the quote from Levi, Ray and Shoup of Springfield, IL, in the amount of \$7,868.00 be accepted.

Jim Murphy
Director of Information Technology
Interim Director of Purchasing

Ald. Lepper moved for the adoption of the resolution, seconded by Ald. VanCamp, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, the Information Technology Department is charged with maintaining the City of Quincy network infrastructure; and

WHEREAS, the City needs to replace two older network servers used for storing City data and add storage capacity to our existing IBM storage unit; and

WHEREAS, the City obtained pricing for two IBM storage expansion cabinets,

Storage Cabinet #1

LRS IT Solutions	\$5,830.00
CDW-G	\$5,925.28
Insight	\$7,043.00
SHI	\$7,426.00

Storage Cabinet #2

LRS IT Solutions	\$ 8,850.00
CDW-G	\$10,855.86
Insight	\$12,994.00
SHI	\$13,300.00

THEREFORE BE IT RESOLVED, the Director of Information Technology, and the Technology Committee recommend to the Mayor and City Council that normal bidding requirements be waived and the low quotes from LRS IT Solutions in the total amount of \$14,680 be accepted for two IBM network storage expansion cabinets.

Jim Murphy
Director of Information Technology
Interim Director of Purchasing

Ald. Lepper moved for the adoption of the resolution, seconded by Ald. Holbrook, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy is required by the Illinois Environmental Protection Agency (IEPA) to routinely sample and test ground water at Municipal Landfill #4 as part of the routine maintenance and operation agreement for the landfill; and,

WHEREAS, PDC Laboratories, Incorporated, of Peoria, Illinois, has a long standing professional working relationship with the City of Quincy and continues to provide engineering services, quarterly well monitoring and field sampling services for Municipal Landfill #4; and,

WHEREAS, the City of Quincy has received an invoice in the amount of \$25,030.49 for engineering services, well monitoring and field sampling for the quarter ending January 15, 2016; and

WHEREAS, the invoice has been reviewed and these services have been provided in a satisfactory manner; and,

WHEREAS, funding for these services is available in the current fiscal budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and City Council that the invoice from PDC Laboratories, Incorporated, of Peoria, Illinois, in the amount of \$25,030.49 be approved for payment.

Jeffrey Conte, P.E.

Director Utilities & Engineering

Ald. Brink moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy has received its 2016 Annual Assessment Invoice from JULIE, Inc.; and,

WHEREAS, the assessment is determined by the total number of print, email and voice transmissions for the prior calendar year; and,

WHEREAS, the Director of Utilities and Engineering has reviewed this assessment and finds it to be acceptable; and,

WHEREAS, funds for this service are available in the current fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that the invoice from JULIE, Inc., in the amount of \$6,929.81 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Brink moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, a water main recently failed causing a substantial water leak at 6th and State Street; and,

WHEREAS, the City of Quincy was unable to shut off all necessary valves to stop the flow of water and lacked the necessary sleeve and training required to safely perform the linestop on the 12" transite main and Prairie State Plumbing and Heating of Athens, Illinois was qualified and available to perform the emergency linestop under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the work has been completed and an invoice received in the amount of \$7,067.00 to cover the cost of materials and labor associated with the linestop; and,

WHEREAS, funds have been appropriated in the current fiscal year budget for this type of repair work; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the normal bidding requirements be waived and the invoice from Prairie State Plumbing and Heating, Inc., of Athens, Illinois, in the amount of \$7,067.00 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Brink moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy recently advertised for bids for the Water Treatment Plant On-Line Sampling and Monitoring System Project; and

WHEREAS, the following bids were received:

Richards Electric Motor Company Quincy, Illinois	\$337,000.00
Prairie State Plumbing & Heating Athens, Illinois	\$318,980.00
Brown Electric Construction Company Quincy, Illinois	\$280,690.00
Engineer's Estimate	\$300,000.00

WHEREAS, the Director of Utilities and Engineering has reviewed these bids and finds the low bid of Brown Electric Construction Company of Quincy, Illinois, to be acceptable; and,

WHEREAS, to allow for the uninterrupted progression of this project in the event that changes or modifications are required, an additional 10 percent over the amount of the low bid shall be included in the encumbrance for this project; and,

WHEREAS, funds for this expenditure have been budgeted and are available in the current fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering, the Interim Director of Purchasing and the Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Brown Electric Construction Company of Quincy, Illinois, in the amount of \$280,690.00 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering
Jim Murphy
Interim Director of Purchasing

Ald. Brink moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities carries comprehensive insurance on all property and equipment associated with the Department of Utilities including the Waste Water Treatment Facility and Water Treatment Plant; and,

WHEREAS, the Department of Utilities has received notification from its insurance broker, Willis of Illinois, Incorporated, that the 2016 annual premium for the All-Risk Property Insurance Policy will be \$290,899.00; and,

WHEREAS, the terms of this policy requires a twenty-five percent (25%) down payment and eight equal payments of \$27,270.88; and,

WHEREAS, the Department of Utilities has received an invoice for the down payment in the amount of \$72,722.00 and an invoice for the first of eight (8) installments in the amount of \$27,270.88; and,

WHEREAS, the Director of Utilities and Engineering has reviewed these invoices and finds them to be acceptable; and,

WHEREAS, funds for these invoices are available in the current fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that the invoices from Willis of Illinois, Incorporated, totaling \$99,992.88, be approved for payment and authorization be given to pay the seven (7) remaining invoices upon receipt of the invoices.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Ald. Brink moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, February 8, 2016

	Transfers	Expenditures	Payroll 2/12/16
City Hall.....		2,192.49	36,980.56
Planning & Dev	2,500.00		
9-1-1.....	1,500.00		
Airport.....	3,000.00		
Reg Trng Facility.....	100.00		
Central Garage.....	1,000.00		
Central Services.....	22,000.00		
Building Maintenance.....		623.21	
Legal Department		53.72	7,829.06
Fire and Police Comm.			598.08
Liquor Commission		107.78	

IT Department.....		793.43	14,287.69
Police Department.....		3,850.26	263,782.96
Fire Department.....		5,238.57	146,550.49
Engineering.....		43.60	9,869.69
Eng-Amtrak Station.....		803.71	
Eng-Landfill.....		47.28	
Eng-Pkg Lot Maint.....		80.39	
Eng-Street Lights & Signs.....		3,703.13	
GENERAL FUND SUBTOTAL.....	30,100.00	17,537.57	479,898.53
Planning and Devel.....		1,301.93	19,888.37
911 System.....		913.30	37,933.37
Crime Lab Fund.....		17.35	
Transit Fund.....		57.32	36,096.24
2014 G/O Note Fund.....		12,460.00	
Water Fund.....		49,325.94	49,036.77
Sewer Fund.....		7,653.07	18,075.32
Quincy Regional Airport Fund.....		2,739.60	3,185.43
Municipal Dock.....		65.82	
Regional Training Facility.....		63.50	
Central Garage.....		10,455.35	7,709.62
Central Services Fund.....		66,197.71	27,514.22
Self Insurance.....			3,499.59
Econ Dev Revolv Loan Fund.....		12,500.00	
Sister City Commission Fund.....		55.98	
Tourism Tax Fund.....		43,985.41	
BANK 01 TOTALS.....	30,100.00	225,329.85	682,837.46
1996 G/O (H/M tax) Bond Fund.....		17,763.37	
2013B HVAC Proj Pymt Fund.....		11,624.37	
BANK 01 TOTALS.....	30,100.00	254,717.59	682,837.46

Michael Farha
Anthony E. Sassen
Jack Holtschlag
Paul Havermale

Finance Committee

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen vote yea, with 1 absent. Motion carried.

DISCUSSION REGARDING THE ADAMS COUNTY JAIL

There was open discussion regarding the Adams County Jail. In the interest of locating downtown the City would prepare to offer any assistance or an incentive package to look at. TIF was being discussed for this project.

Rules Suspended

Ald. Heinecke moved to suspend rules to hear from Judge Drummond. Motion carried.

Mark Drummond, 1028 S. 30th, stated they prefer to have the jail down at the courthouse. He felt if we could keep the jail downtown, it would increase security for all involved and if the Quincy Police Department could be located with the Sheriff's Department that would be icing on the cake.

Ald. Holbrook moved the rules be resumed. Motion carried.

There will be a report back to the council at next week's meeting.

MOTIONS

Ald. Havermale made a motion regarding Department Heads, Employees, Interim appointments and RFP's for outside counsel be revisited per the codebook.

Ald. Havermale withdrew his motion.

Ald. Havermale moved to have an ordinance drafted with the comments he made here and will put it in written form sent to Legal and the Administration and to have an ordinance on the agenda for next week. Motion carried.

Ald. Rein referred to the Street Lights/Right-Of-Way Committee the street light that is out at 4625 Quail Creek Drive. Motion carried.

The City Council adjourned at 8:38 p.m. on a motion of Ald. Havermale. Motion carried.

JENNY HAYDEN, CMC

City Clerk