

# TOWN BOARD OF QUINCY

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, March 10, 2014

The regular meeting of the Town Board was held this day at 7:15 p.m. with Township Ex-Officio Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. Mann, Duesterhaus, Bauer, Holbrook, Havermale, Farha, Lepper, Heinecke. 8.

Absent: Ald. Goehl, Sassen, Rein, Musolino, Brink, Holtschlag. 6

#### Registered Requests To Speak

No one present to speak.

#### Approval of previous meetings minutes

The minutes of the regular meeting of the Town Board held February 10, 2014 were approved on a motion of Ald. Havermale. Motion carried.

**(Ald. Brink arrived at this time.)**

#### Report Of The Quincy Township Supervisor For General Assistance For The Month Of February 2014.

##### DISBURSEMENTS

Relief Orders were issued to 30 cases containing 42 individuals at an average grant per case of \$262.87

	\$	7,886.20
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##### CASH ACCOUNT

Balance February 1, 2014		
GA Checking	\$	6,037.99
GA Money Market		69,967.63
Interest		<u>7.87</u>
Total	\$	76,013.49
Obligations paid during the month	\$	7,886.20
Balance February 28, 2014	\$	68,127.29

Cindy Brink  
Supervisor of Quincy Township

Ald. Havermale, seconded by Ald. Lepper, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amount, and on the roll call each of the 9 Aldermen voted yea, with 5 absent. Motion carried.

#### Report Of Town Auditing Committee Quincy, Illinois, March 2014

Professional Services/Security .....	\$	42.50
Professional Services/Maintenance .....		51.00
Communications .....		374.91
Natural Gas .....		685.67
Office Equipment-Copier Maint.....		17.97
Field Man/Fieldwork .....		670.00
Assessors General Postage .....		245.00
Assessors Regist/Schls/Meets.....		<u>340.00</u>

TOTAL..... \$ 2,427.05

Paul Havermale  
Jennifer Lepper  
Dave Bauer  
**Committee**

Ald. Havermale, seconded by Ald. Lepper, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 9 Aldermen voted yea, with 5 absent. Motion carried.

**Resolution**

WHEREAS, the City Council of the City of Quincy and the County Board of Adams County have previously adopted an Ordinance No. 84-58 establishing an Enterprise Zone within the City of Quincy and Adams County, Illinois, and as subsequently amended; and,

WHEREAS, The Department of Commerce and Economic Opportunity extended the certification of the Quincy/ Adams County Enterprise Zone for an additional ten years ending December 31, 2015 under the provisions of the Illinois Enterprise Zone Act (20ILCS 655/1 et seq.) as amended and reflected in Ordinance No. 05-06; and,

WHEREAS, the Department of Commerce and Economic Opportunity extended the certification of said Zone to include certain additional territory within the corporate limits of the City of Mt. Sterling and Brown County pursuant to authority granted under the Illinois Enterprise Zone Act (20 ILCS 655/1 et seq.) with Ordinances to this effect duly adopted by the participating Units of Government; and,

WHEREAS, the Illinois General Assembly unanimously passed Senate Bill 3616 as amended on May 31, 2012; and, which was signed into law by the Governor on August 7, 2012, thereby amending the Illinois Enterprise Zone Act under the provisions of Public Act 97-0905 to automatically extend the certification of all Illinois Zones, including the Quincy/ Adams County Enterprise Zone, through July 1, 2016; and,

WHEREAS, the City of Quincy, County Board of Adams County, City of Mt. Sterling and County Board of Brown County, have determined that it is desirable and necessary that the term of the Quincy/Adams County enterprise zone be amended to reflect the new termination date of July 1, 2016 as now provided by Section 5.4 the Illinois Enterprise Zone Act, along with the various incentives set forth in said ordinances, copies of amending ordinances are attached hereto and incorporated herein as “Exhibits No. 1, 2, 3 and 4”; and,

WHEREAS, certain parts of the Enterprise Zone lie within the boundaries of the Gilmer Township; and,

WHEREAS, \_\_\_\_\_(Name Township/District) desires to assist the City of Quincy, County of Adams, County of Brown and City of Mt. Sterling in achieving the goals of the Enterprise Zone; and,

NOW, THEREFORE, BE IT RESOLVED THAT:

1. \_\_\_\_\_ (Name Township/District) hereby agrees to full participation in the real estate tax abatement incentives as provided by the “Ordinance Establishing an Enterprise Zone within the City of Quincy and Adams County” as adopted by the Quincy City Council and Adams County Board, and later amended to include the County of Brown and City of Mt. Sterling; and,

2. \_\_\_\_\_ (Name Township/District) hereby approves and orders the Adams County Clerk to abate that portion of the property tax due to \_\_\_\_\_ (Name Township/District) which is attributable to the construction of improvements and the renovation or rehabilitation of existing improvements on any qualified industrial, commercial or residential property located within the boundaries of the Quincy / Adams County Enterprise Zone in accordance with the provisions of the Enterprise Zone Ordinance, as amended; and,

3. \_\_\_\_\_ (Name Township/District) shall deliver a certified copy of this Resolution to the Adams County Supervisor of Assessments and the Zoning Administrator and the Adams County Clerk shall execute the property tax abatement order pursuant to the Illinois Enterprise Zone Act (20 ILCS 655/1 et seq.).

4. The passage of this Resolution shall be inscribed permanently in the records of the proceedings of \_\_\_\_\_(Name Township/District.)

This Resolution shall be in full force and effect from and after its passage, as provided by law.

Passed this 10th day of March, 2014.

Ayes: 8  
Nays: 1  
Absent: 5

Approved this 11th day of March 2014.

By: Kyle A. Moore  
Its Township Ex-Officio Mayor

ATTEST:

Virginia Hayden

Its Secretary and Ex-Officio Town Clerk

Recorded this 11th day of March, 2014.

By: Virginia Hayden

Its Secretary and Ex-Officio Town Clerk

Ald. Havermale moved for the adoption of the resolution, seconded by Ald. Lepper, and on the roll call the following vote resulted: Yeas: Mann, Bauer, Holbrook, Havermale, Farha, Lepper, Brink, Heinecke. 8. Nay: Ald. Duesterhaus. 1. Absent: Ald. Goehl, Sassen, Rein, Musolino, Holtschlag. 5. Motion carried.

#### **New Business**

No new business.

#### **Trustee Comments**

Ald. Havermale moved the Tentative Budget for next fiscal year be referred to the Clerk for review process with the Tentative date for adoption to be April 21, 2014, seconded by Ald. Lepper. Motion carried.

Ald. Havermale moved the meeting adjourn at 7:19 p.m. Motion carried.

**Virginia Hayden**

Ex-Officio Town Clerk

# **THE CITY COUNCIL**

## **OFFICIAL PROCEEDINGS**

### **REGULAR MEETING**

Quincy, Illinois, March 10, 2014

The regular meeting of the City Council was held this day at 7:30 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. Goehl, Mann, Duesterhaus, Bauer, Holbrook, Havermale, Farha, Sassen, Lepper, Musolino, Brink, Heinecke, Holtschlag. 13.

Absent: Ald. Rein. 1.

Ald. Lepper moved Alderman Rein be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held March 3, 2014 were approved on a motion of Ald. Duesterhaus, as printed. Motion carried.

#### **The City Clerk presented and read the following:**

#### **PETITIONS**

By Early Childhood Education Center requesting permission to hold their annual "Week of the Child" parade April 7th at 10:15 a.m. and again at 1:45 p.m. The parade will start at Salem Church parking lot, south on 9th to State, west on State to 8th, north on 8th to Kentucky then east on Kentucky to 9th back to Salem Church parking lot. They are requesting the help of the Police Auxiliary.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By Quincy Area Autism Support Group requesting permission to walk down Maine Street on April 3rd beginning at 6:30 p.m. to 8:00 p.m. starting at Quincy Medical Group parking lot proceeding down Maine Street to 5th Street using the sidewalks.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

Revocable permit for encroachment of city right of way by Quincy Medical Group and Quincy Autism Support Group requesting permission to tie blue ribbons on city-owned street light posts along Maine St., 4th – 12th St. and around Washington Park from Monday 3/31/14 to Sunday 4/6/14. The Director of Utilities and Engineering presents this request

subject to two conditions.

Ald. Holtschlag moved the prayer of the petition be granted. Motion carried.

Revocable permit for encroachment of city right of way by Salvation Army, 405 Vermont, requesting permission to place portable “No Parking” signs and traffic cones in 6 parking spaces on the north side of Vermont St., 4th – 5th from Monday thru Friday, June 16th thru August 8th. The stalls will be blocked from 10:00 a.m. until 1:00 p.m. for the Kroc Center Summer Day Camp. The Director of Utilities and Engineering presents this request subject to three conditions.

Ald. Holtschlag moved the prayer of the petition be granted. Motion carried.

Revocable permit for encroachment of city right of way by the Salvation Army, 405 Vermont, requesting permission to place portable “No Parking” signs and traffic cones in 3 diagonal parking spaces on the north 5th St. side (east side) of Ray and Joan Kroc Center on various dates and times. This is to accommodate the parking of a Kohl’s Wholesale refrigerated box truck. The Director of Utilities and Engineering presents this request subject to three conditions.

Ald. Holtschlag moved the prayer of the petition be granted. Motion carried.

By The Crossing, 150 S. 48th, requesting to waive ordinance 31.119 (It shall be unlawful to drop leaflets, handbills, or any article whatsoever from any airplane, airship or balloon over the city.) to drop empty taped Easter eggs from a helicopter over Flinn Stadium on 4/18/14 for their 3rd Annual Easter Egg Hunt. No one will be on the field at the time of the drop. FAA has approved the event. Proper certificate of insurance from the Crossing and the Helicopter pilot will be provided to the city before the event. They also request possible landing at the Crossing Soccer Fields to load up more eggs.

Ald. Farha moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By St. Francis Food Pantry/Benefit for Janet Jam requesting permission to conduct a raffle and have the bond requirement waived from now through 6/21/14. The City Clerk recommends approval of the permit.

Ald. Holtschlag moved the prayer of the petition be granted.

#### **MAYOR’S APPOINTMENTS**

By Mayor Kyle A. Moore making the appointments of Stephen Meckes–3 yr. term, Kerry Anders–2 yr. term, Barry Cheyne–1 yr. term to the Board of Fire and Police Commissioners; Ald. Sassen, Lepper, Bauer, Brink, Holbrook, Michael Hinkamper, Mariann Barnard to the Garbage & Recycling Committee; Jamie Foster, Meghan Townley and Walt Giesing to the Quincy Preservation Commission.

Ald. Havermale moved the appointments be confirmed. Motion carried.

#### **RESOLUTION**

WHEREAS, the City requested proposals (RFP) for a consultant to conduct a Comprehensive Wayfinding Signage Design for Downtown Quincy; and

WHEREAS, a HQBD Committee has reviewed the eleven responses to the RFP and recommends Selbert Perkins Design to perform the Wayfinding Signage Design; and

WHEREAS, the City of Quincy has adopted the Central Business District West and East Tax Increment Finance District as a method of funding improvements in the downtown; and

WHEREAS, The City of Quincy has received a Department of Commerce and Economic Opportunity Flex Fund Planning grant to conduct the Comprehensive Wayfinding Signage Design; and

WHEREAS, planning studies are eligible use of Tax Increment Finance (TIF) Funds; and

WHEREAS, the City’s TIF participation to the project is \$13,750.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are authorized to execute a contract with Selbert, Perkins Design for \$55,000 to conduct a comprehensive wayfinding signage design for the downtown.

FURTHER BE IT RESOLVED that TIF funds in the amount of \$13,750 be used as the City’s 25% match per the DCEO grant requirements.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

Passed and approved this 11th day of March, 2014.

Ayes: 12

Nays: 1

Absent: 1

City of Quincy, an Illinois Municipal Corporation

By: Kyle Moore, Its Mayor

ATTEST:

Jenny Hayden, Its City Clerk

### **Request to Speak**

Written requests to speak under suspended rules by Travis M. Brown, Executive Director, Historic Quincy Business District, on the wayfinding signage resolution.

### **Rules Suspended**

Ald. Holtschlag moved the rules be suspended at this time to hear from the above individual. Motion carried.

Travis M. Brown, Executive Director, Historic Quincy Business District, explained the letter handed out to the Aldermen before the City Council Meeting. He stated the Historic Quincy Business District Board is in full support of the resolutions using TIF funds for the Wayfinding Signage and reconstruction of 2nd Street, Maine to Hampshire.

Ald. Holtschlag moved the rules be resumed. Motion carried.

Ald. Holtschlag moved for the adoption of the resolution, seconded by Ald. Heinecke, and on the roll call the following vote resulted: Yeas: Ald. Goehl, Mann, Bauer, Holbrook, Havermale, Farha, Sassen, Lepper, Musolino, Brink, Heinecke, Holtschlag. 12. Nay: Ald. Duesterhaus. 1. Absent: Ald. Rein. 1. Motion carried.

### **RESOLUTION**

WHEREAS, the City of Quincy is committed to the improvement of the quality of life of its residents and to stimulation of economic growth in the City to create employment opportunities; and

WHEREAS, the Illinois Department of Transportation makes grants available to communities for installation of public road improvements in support of economic development projects to improve the quality of life and stimulate economic growth; and

WHEREAS, it is the City of Quincy's intention to apply for \$219,504 in Economic Development Program (EDP) grant funds for reconstruction of 2nd Street from Maine Street to Hampshire in support of Kohl Grocer Company Distribution facility; and

WHEREAS, it is the City of Quincy's intention to participate in this project by committing \$219,504 in TIF funding for engineering for reconstruction of 2nd Street to support the Kohl Grocer Company Distribution facility; and

WHEREAS, it is necessary that an application be made and agreements entered into with the State of Illinois,

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City of Quincy commits \$219,504 in TIF funds for this project.
- 2) that the City of Quincy apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 3) that the Mayor and City Clerk, on behalf of the City, execute such documents and all other documents necessary for carrying out said application.
- 4) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this 11th day of March, 2014.

Ayes: 13

Nays: 0

Absent: 1

ATTEST:

Jenny Hayden

SIGNED:

Kyle A. Moore

Ald. Holtschlag moved for the adoption of the resolution, seconded by Ald. Heinecke, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

### **RESOLUTION**

WHEREAS, the City of Quincy recently awarded a contract to Brown Electric Construction Company of Quincy for the repairs to equipment at the Wastewater Treatment Plant damaged by flooding at the facility on April 16, 2013; and,

WHEREAS, that contract requires that the City of Quincy obtain a Builder's Risk Policy that will provide additional insurance coverage protecting the City against damages to City of Quincy property and equipment at the Wastewater Treatment Plant throughout the project's duration; and,

WHEREAS, the City of Quincy did request quotes and the following quotes were received:

Freiburg Insurance Agency

Quincy, IL

\$ 6,289.00

Winters Insurance Group  
 Quincy, IL No Quote  
 Cason, Huff & Schlueter, Inc.  
 Quincy, IL \$ 4,317.00

WHEREAS, the Director of Utilities and Engineering has reviewed these policies and found that the low of quote of \$4,317.00 submitted by Cason, Huff & Schlueter, Inc. of Quincy to be acceptable.

NOW, THEREFORE BE IT RESOLVED, the Director of Utilities and Engineering recommends to the Mayor and City Council that the proposal submitted by Cason, Huff & Schlueter in the amount of \$4,317.00 be accepted and that the Director of Utilities and Engineering be authorized to obtain the insurance policy on behalf of the City of Quincy.

Jeffrey Conte, P.E.  
 Director of Utilities & Engineering

Ald. Brink moved for the adoption of the resolution, seconded by Ald. Bauer, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, in order to help prevent sick leave and leave caused by injury to an officer, the Quincy Police Department provides physicals for all sworn personnel; and

WHEREAS, additionally, officers responding to dangerous and volatile situations including methamphetamine laboratories must wear Self-Contained Breathing Apparatus (SCBAs); and

WHEREAS, these officers must pass a more rigorous annual physical examination in order to be qualified to use the SCBAs; now

THEREFORE BE IT RESOLVED, the Chief of Police, Police Aldermanic Committee, and Director of Purchasing recommend to the Mayor and City Council that Blessing Corporate Services be paid \$14,000 for twenty-three physicals.

Robert A. Copley  
 Chief of Police  
 Jim Murphy  
 Interim Director of Purchasing

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Bauer and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**ORDINANCE**

Second presentation of an Ordinance entitled: An Ordinance Amending The Fiscal Year 2013-2014 Fiscal Year Budget. (increase Contracted Services \$76,000)

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, March 10, 2014

	Transfers	Expenditures	Payroll
			3/14/14
City Hall		1,125.30	40,233.40
Planning & Dev	1,500.00		
Airport	1,000.00		
Central Services	25,000.00		
Building Maintenance		338.71	
Legal Department			7,829.06
IT Department		3,263.81	12,712.65
Police Department		428.29	233,427.43
Fire Department		6,100.28	156,441.98
Engineering			17,073.56
Eng-Amtrak Station		134.91	
Eng-Landfill		22.44	
Eng-Pkg Lot Maint.		398.12	
Eng-Street Lights & Signs		65,420.27	
Interfund Transfers		66,287.34	
<b>GENERAL FUND SUBTOTAL</b>	<b>27,500.00</b>	<b>143,519.47</b>	<b>467,718.08</b>
Planning and Devel		202.50	20,163.79
911 System		778.78	34,501.80

Police Dept. Grants		237.75	
Transit Fund		6,287.26	32,455.99
Water Fund			
Utilities Dept.		6,910.59	19,442.17
Central Services		2,433.29	17,212.53
Sewer Fund			
Central Services		1,992.31	10,608.62
Utilities Dept			7,678.53
Quincy Regional Airport Fund		2,749.05	5,110.68
Municipal Dock			1,126.89
Regional Training Facility		750.00	
Central Garage		85,399.19	8,090.09
Central Services Fund		45,102.57	27,457.15
Self Insurance		75.00	8,699.91
Health Insurance Fund		62,720.86	
Tourism Tax Fund		59,110.09	
<b>BANK 01 TOTALS</b>	<b>27,500.00</b>	<b>418,268.71</b>	<b>660,266.23</b>
DCCA Grant Fund		3,333.00	
HUD Grant Fund		257.31	
<b>ALL FUND TOTALS</b>	<b>27,500.00</b>	<b>421,859.02</b>	<b>660,266.23</b>

Michael Farha  
Steve Duesterhaus  
Anthony E. Sassen  
Paul Havermale  
**Finance Committee**

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

### REQUESTS TO SPEAK

Written requests to speak under suspended rules by Lynn Fischer, 1245 Cherry Lane; Tracy Hagman, 328 S. 23rd; Carla Shank, 1725 Adams; Gary Daggett, 4022 S. 46th; Jennifer Davidson, 5727 Skyline Dr.; concerning Animal Control issues.

### Rules Suspended

Ald. Havermale moved the rules be suspended at this time to hear from the above individuals. Motion carried.

Lynn Fischer, 1245 Cherry Lane, asked the people in the audience to stand up in support of their concerns of animal control. She gave an account of things that had happened in the removal of a dog earlier this year. She felt there was not enough information given when questioned as to why this animal concern was not taken care of in a timely manner. She felt there needed to be accountability on everyone's part. She stated they were all there in the interest of solving these issues and working towards a more safe and humane community.

Tracy Hagman, 328 S. 23rd, stated she was concurring with the previous speaker. They registered their formal complaint following the law and asked why the owner had not been charged. She asked where is the accountability for charges. She stated they are here tonight to offer solutions, stating the current warden's position should be self-funded with the enforcement of current laws. They want answers and a plan.

Carla Shank, 1725 Adams, stated her concerns were of vicious dogs in her neighborhood. She had called the police and the animal control officer had not arrived as of 7:15 p.m. tonight. She wants to know when something will be done before someone is hurt.

Gary Daggett, 4022 S. 46th, stated his concern was of the yellow lab and other dogs at South 6th Street and the conditions that these dogs have gone through. There is now a black dog there going through the same conditions.

Jennifer Davidson, 5727 Skyline Dr., stated there is a Humane Care for Animals Act. It states what care you should provide for an animal. One of the provisions is food, water and veterinary care. There were concerns for this yellow lab and she questioned why it took so long and so many people to get this taken care of. She also asked what was the job description of the Animal Control Officer.

Ald. Havermale moved the rules be resumed. Motion carried.

Police Chief Copley answered questions about what they were doing regarding the yellow lab. He did say it had been referred to the State's Attorney Office and said the people should have been told that by the Quincy Humane Committee. He addressed other concerns brought up by the speakers. He also answered questions from the Aldermen.

## **MOTIONS**

Ald. Duesterhaus referred to the Street Lights/Right-Of-Way Committee the possibility of a street light at the T-alley intersection, Chestnut and Cherry, 2nd and 3rd Streets. Motion carried.

Ald. Bauer moved to allow a dumpster on city right of way at 2305 Elm starting March 11th for two weeks. Motion carried.

Ald. Heinecke moved to temporarily close the street at Jersey, 4th to 5th, on March 15th from 2:00 p.m. to 4:30 p.m. for Table Sixteen Productions to do a feature film shooting during that time. Motion carried.

The City Council adjourned at 8:12 p.m. on a motion of Ald. Havermale. Motion carried.

**JENNY HAYDEN, CMC**

City Clerk